BOARD OF EDUCATION EXECUTIVE SESSION REGULAR MEETING

AUGUST 20, 2019 6:00 P.M. – CONFERENCE RM. 7:00 P.M. – LIBRARY

- I. Call to Order
- II. Executive Session
 - a. To discuss the medical, financial, credit or employment history of a particular person of corporation or matters leading to the **appointment**, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.
- III. Adjourn Executive Session
- IV. Agenda Additions
- V. Consent Agenda
 - a. Approval of Agenda for This Meeting
 - b. Approval of Minutes
 - 1. July 9, 2019 Reorganizational Meeting Minutes
 - 2. July 9, 2019 Regular Meeting Minutes
 - 3. July 11, 2019 Executive Session Meeting Minutes
 - 4. July 23, 2019 Special Meeting Minutes
- VI. Public Forum
- VII. Reports
 - a. Treasurer
 - 1. Internal Claim Auditor's Report
 - b. Superintendent Information Items
 - 1. Foreign Language Club Trip to Costa Rica
 - 2. Notice of Public Hearing to be held August 29, 2019 at 6 pm to discuss changes in parking, parent pick up, and bus loop

- Superintendent Approval Items
 - 1. Oath of Office
 - a. Superintendent
 - 2. Approval of Superintendent Authorizations as approved in Reorganizational Meeting
 - a. Purchasing Agent Alternate Steve Szatko
 - Records Access Officer Steve Szatko
 - c. District Safety Team Add Steve Szatko
 - d. Conference Approval Michael Davis
 - e. Signatures for Extra Classroom Activity add Steve Szatko
 - f. Budgetary Transfers Steve Szatko
 - Applications and Reports for Federal Funds Steve Szatko
 - h. Authorization to Suspend Steve Szatko, Interim Superintendent
 - Authorization for the use of the District Credit Card Interim Superintendent Steve Szatko or his designee with a limit of \$2,500.00
 - 3. Approval of District Wide Safety Plan
 - 4. School lunch price increase of 10 K-6 = 1.95 and 7 12 = 2.20
 - 5. Approval of Assignment Agreement with Coca Cola
 - 6. Acceptance of NYSDOT Bus System Operator Profile
 - 7. Approval of the Tax Levy for 2019-20
 - 8. Approval of Summer Helper for Maintenance/cleaning department
 - 9. Non Resident Students for 2019-20
 - Two Students entering grade K
 - Two Students entering grade 1
 - Two Students entering grade 3 c.
 - Three Students entering grade 4
 - Student entering grade 5 e.
 - Student entering grade 6 f.
 - Two Students entering grade 7
 - Four Students entering grade 8 h.
 - Three Students entering grade 9
 - Two Students entering grade 10 j.
 - k. Five Students entering grade 11 Student entering grade 12
- VIII. Policy
 - Second Reading of Policy # 7101 entitled "Immunization and Dental Health of Students"
- IX. Old Business
- **New Business** X.
 - a. Personnel
 - **Appointments**

1.

- Ann-Marie Heiner Long Term Mathematic Substitute for FMLA for Mrs. Palmer effective 9/3/19 for the 2019-2020 school year at M1, Step 2 with Master at \$42,487 per year
- b. Michelle Warner Substitute Bus Driver effective 8/20/19
- c. Carrie Bishop Substitute Bus Driver effective 8/20/19
- d. Heidi Lewis Summer Helper effective 8/13/19 at minimum wage

- 2. Adviser Appointments
 - a. Senior Class Chad Putney and Melissa Nelson
 - b. Junior Class Tracey Lewis and Steve Krysty
 - c. Sophomore Class Kurt Peavey
 - d. Freshman Class Amber Neiss
 - e. MADKA Amber Barrett
 - f. Athletic Director Michael Lee
 - g. SADD Adviser Kurt Peavey
 - h. Colgate Tutor Coordinator Jonathan Silkowski
 - i. Instrumental Music Director Ryan Hobart
 - j. Choral Director Nicole Winegard
 - k. FFA Adviser Paul Perry
 - 1. Student Council Adviser Amber Neiss
 - m. National Honor Society Adviser Joseph Burdick
 - n. Musical/Drama Director Nicole Winegard
 - o. Mathletics Jessica Chenel
 - p. Foreign Language Club Chad Putney
 - q. Detention Monitor Amber Neiss, Amanda Hinman, Jonathan Silkowski, Cathy Kimpton, Jessica Mortensen, Maxine Thurston, Amber Thrasher
- b. CSE/CPSE Recommendations in official packet
- c. Principal Reports
- XI. Correspondence
 - a. Richard Engelbrecht's monthly BOCES newsletter for August 2019
- XII. Adjournment

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The Reorganizational Meeting of the Board of Education of Madison Central School was held on July 9, 2019 at 7:00 pm in the auditorium.

MEMBERS PRESENT: Ms. Jessica Clark

Ms. Stephanie Clark Mr. Mike Filipovich Mrs. Jennifer Lavoie Mrs. Brittany Rizzo Mr. Jona Snyder Mr. Steven Yancey

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Michael Davis, Superintendent

Mr. Larry Nichols, Building Principal Mr. Brian Latella, Elementary Principal Mrs. Melanie Brouillette, Treasurer Ms. Tracey Lewis, District Clerk

I. Call to Order and Pledge – District Clerk

a. Ms. Lewis, District Clerk, called the meeting to order at 6:01 pm.

II. Oath of Office – Oaths were taken by the following individuals at this time.

- a. District Clerk
- b. Superintendent
- c. Newly elected members
 - 1. Jessica Clark
 - 2. Mike Filipovich
 - 3. Brittany Rizzo
- III. Election of 2019-2020 Board President and Oath of Office
 - a. Mr. Snyder nominated Jennifer Lavoie.

MOTION #1 - ELECTION OF JENNIFER LAVOIE AS BOARD PRESIDENT

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve Jennifer Lavoie as the Board President for the 2019-20 school year. Motion carried 7 yes, 0 no.

- IV. Election of 2019-2020 Board Vice President and Oath of Office
 - a. Ms. Clark nominated Mike Filipovich.
 - b. Mrs. Rizzo nominated Jona Snyder.
 - c. A vote by ballot was held with results of 5 votes for Filipovich and 2 votes for Snyder.

MOTION # 2 - ELECTION OF MIKE FILIPOVICH AS BOARD VICE PRESIDENT

ON THE MOTION of Ms. Clark, seconded by Mr. Snyder, the board moved to approve Mike Filipovich as the Board Vice President for the 2019-20 school year. Motion carried 7 yes, 0 no.

V. Appointment of District Officers

MOTION #3 – APPROVAL OF APPOINTMENT OF DISTRICT OFFICERS

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the following list of District Officers:

- a. District Clerk Tracey Lewis
- b. District Treasurer Melanie Brouillette bonded at \$300,000
- c. Deputy Treasurer Larry Nichols bonded at \$300,000
- d. District Tax Collector Laura Fuess
- e. Internal Claims Auditor Johanna Kaul
- f. Extra-Classroom Activity Accounts Tracey Lewis
- g. Purchasing Agent Melanie Brouillette / Alternate Michael Davis

Motion carried 7 yes, 0 no.

VI. Appointments

MOTION # 4 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the following list of Appointments:

- a. School Physician Community Memorial Hospital
- b. School Attorney Ferrara, Fiorenza, Larrison, Barrett and Reitz, P.C., Hancock & Estabrook and Costello Cooney Fearon PLLC
- c. Attendance Officer Linda Wood
- d. Independent Auditor Mostert, Manzanero and Scott, LLP
- e. Records Access Officer Michael Davis
- f. Records Management Officer Melanie Brouillette
- g. Representative to OMH (Tri County) School Boards Association Jona Snyder, Alternate Stephanie Tanner
- h. Representatives for District Contract Negotiations (2) Mike Filipovich, Steve Yancey
- i. Compliance Coordinator Building Principal Larry Nichols
- j. Dignity Act Coordinator Building Principal Larry Nichols, Elementary Principal Brian Latella, Committee on Special Education Chairperson Brian Latella, Guidance Counselor Michael Lee, and Counselor Rachel DiGeorge

Motion carried 7 yes, 0 no.

VII. Committee Appointments

MOTION #5 - APPROVAL OF COMMITTEE APPOINTMENTS

ON THE MOTION of Ms. Clark, seconded by Mr. Yancey, the board moved to approve the following list of Committee Appointments:

a. Committee on Special Education (CSE)

Parent or Person in Parental Relationship to the Student

Regular Education Teacher of the Student

Special Education Teacher of the Student

School Psychologist - Walter Owens

Chairperson/Administrator - Brian Latella

Subcommittee Chairperson - Michele Cotter

School Physician

Parent Member - Ms. Lori Hepburn

Other Persons Having Knowledge or Special Expertise Regarding the Student

Student, if appropriate

Office Assistant: Johanna Kaul

b. Committee on Pre-School Education (CPSE)

Parent or Person in Parental Relationship to the Student

Regular Education Teacher of the Student

Special Education Teacher of the Student

School Psychologist - Walter Owens

Chairperson/Administrator - Brian Latella

Subcommittee Chairperson - Michele Cotter

School Physician

Parent Member – Ms. Lori Hepburn

Other Persons Having Knowledge or Special Expertise Regarding the Student

Student, if appropriate

Office Assistant: Johanna Kaul

Early intervention Transition specialist, if appropriate

Representative from Madison County - Ms. Rosanne Lewis

Representative from Oneida County – Ms. Denise Slack

- c. Acceptance to use Impartial Hearing Officer List as provided by NYSED Impartial Hearing Reporting System @pd.nysed.gov/specedhelp/ihrs.
- d. District Safety Team see enclosed list (with edits)

Motion carried 7 yes, 0 no.

VIII. Designations

MOTION # 6 - APPROVAL OF DESIGNATIONS

ON THE MOTION of Mrs. Rizzo, seconded by Mr. Filipovich, the board moved to approve the following Designations:

Asbestos Designee - Christopher Post

Official Depository – Key Bank, National Bank and Trust, Bank of America, Berkshire Bank, HSBC and First Niagara Bank

Investment Banks – Bank of America, Chase Bank, National Bank and Trust and MBIA (Class), New York Liquid Assets Funds (NYLAF), Citizens Bank, HSBC, Key Bank and First Niagara Bank

Official Newspaper - Oneida Daily Dispatch

Health Consortium Representative - Melanie Brouillette

Health Consortium Alternate Representative - TBD

Homeless Liaison - Larry Nichols

Worker's Compensation Consortium Representative - Melanie Brouillette

Worker's Compensation Consortium Alternate Representative - TBD

Motion carried 7 yes, 0 no.

IX. Authorizations

MOTION #7 - APPROVAL OF AUTHORIZATIONS

ON THE MOTION of Mrs. Rizzo, seconded by Mr. Snyder, the board moved to approve the following Authorizations:

Payroll Certification - Melanie Brouillette

Conference Approval - Michael Davis

Petty Cash Funds - Melanie Brouillette

Signatures for all checks, deposits for all funds except Extra Classroom Activity – Melanie Brouillette / Alternate Larry Nichols

Signatures for Extra Classroom Activity – Michael Davis and Tracey Lewis / Alternate Larry Nichols

Budgetary Transfers - Michael Davis

Applications and Reports for Federal Funds – Michael Davis

School Lunch and Breakfast Claims and Applications - Will Cotter

Authorization to Suspend

- a. Michael Davis Superintendent
- b. Larry Nichols Building Principal
- c. Brian Latella Elementary Principal

Authorization for the use of the District Credit Card - Superintendent Michael Davis or his designee with a limit of \$2,500.00

Motion carried 7 yes, 0 no.

X. Adoption of Board Policies

MOTION #8 - ADOPTION OF BOARD POLICIES

ON THE MOTION Mr. Snyder, seconded by Ms. Clark, the board moved to adopt all the Board Policies. Motion carried 7 yes, 0 no.

XI. Authorization to borrow up to \$900,000 in revenue anticipation notes for the 2019-2020 school year.

MOTION #9 - AUTHORIZATION TO BORROW

ON THE MOTION of Ms. Clark, seconded by Mrs. Clark, the board moved to approve the authorization to borrow up to \$900,000 in revenue anticipation notes for the 2019-20 school year. Motion carried 7 yes, 0 no.

XII. Approval of Mileage Reimbursement Rate at the IRS variable rate

MOTINO # 10 - APPROVAL OF MILEAGE REIMBURSEMENT RATE

ON THE MOTION of Mr. Filipovich, seconded by Ms. Clark, the board moved to approve the Mileage Reimbursement Rate at the IRS variable rate. Motion carried 7 yes, 0 no.

XIII. Approval of Annual Reserve Report

MOTION # 11 - APPROVAL OF THE ANNUAL RESERVE REPORT

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the Annual Reserve Report. Motion carried 7 yes, 0 no,

XIV. Approval of Annual Out of District Student Tuition of \$1,100.00 per year for 2019-2020

MOTION # 12 - APPROVAL OF ANNUAL OUT OF DISTRICT TUITION

ON THE MOTION of Ms. Clark, seconded by Mrs. Rizzo, the board moved to approve the annual Out of District Student Tuition of \$1,100.00 per year for the 2019-20 school year. Motion carried 7 yes, 0 no.

XV. Substitute Rate of Pay as per the attached worksheet

MOTION # 13 - APPROVAL OF SUBSTITUTE RATE OF PAY

ON THE MOTION of Mr. Sndyer, seconded by Mrs. Rizzo, the board moved to approve the Substitute Rate of Pay as per the attached worksheet. Motion carried 7 yes, 0 no.

XVI. Adoption of Calendars

MOTION # 14 - ADOPTION OF CALENDARS

ON THE MOTION of Ms. Clark, seconded by Mrs. Rizzo, the board moved to adopt the calendars for board meetings and budget votes as listed below:

- a. Board of Education Meetings Tuesdays at 7 pm
- b. Establishment of Hours for Budget Vote and Election Recommendation 12:00 Noon to 8:00 p.m. on May 19, 2020

Motion carried 7 yes, 0 no.

XVII. Appointment of Election Inspector and Clerks

- a. Laura Fuess, Inspector
- b. Barbara Andrews
- c. Kathy Burns

MOTION # 15 - APPOINTMENT OF ELECTION INSPECTOR AND CLERKS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the appointment of the Laura Fuess as Election Inspector an Barbara Andrews and Kathy Burns as Election Clerks. Motion carried 7 yes, 0 no.

XVIII. Acceptance of Free and Reduced Lunch Price Income Eligibility Guidelines for School Lunch 2019-2020

MOTION # 16 – ACCEPTANCE OF FREE AND REDUCED LUNCH PRICE INCOME ELIGIBILITY GUIDELINES

ON THE MOTION of Ms. Clark, seconded by Mr. Snyder, the board moved to accept the Free and Reduced Lunch Price Income Eligibility Guideline for School Lunch for the 2019-20 school year. Motion carried 7 yes, 0 no.

XIX. Approval of Extra-Curricular Organizations as listed on enclosed listing

MOTION #17- APPROVAL OF EXTRA-CURRICULAR ORGANIZATIONS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the list of Extra-Curricular Organizations for the 2019-20 school year. Motion carried 7 yes, 0 no.

XX. Additional Authorizations

a. Retiree Drug Subsidy (RDS) Center Authorized Representative Verification – Lisa M. Decker as Authorized Representative

MOTION # 18 - APPROVAL OF ADDITIONAL AUTHORIZATIONS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the Additional Authorizations of Lisa M. Decker as the Authorized Representative for the Retiree Drug Subsidy (RDS). Motion carried 7 yes, 0 no,.

XXI. Adjournment

MOTION # 19 – ADJOURNMENT

ON THE MOTION of Ms. Clark, seconded by Mrs. Rizzo, the board moved to adjourn the Reorganizational Meeting at 6:24 pm. Motion carried 7 yes, 0 no.



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The Regular Meeting of the Board of Education of Madison Central School was held on July 9, 2019 at 6:30 pm in the auditorium.

MEMBERS PRESENT: Ms. Jessica Clark

Ms. Stephanie Clark Mr. Mike Filipovich Mrs. Jennifer Lavoie Mrs. Brittany Rizzo Mr. Jona Snyder Mr. Steven Yancey

MEMBERS ABSENT: None

OTHERS PRESENT: Mr. Michael Davis, Superintendent

Mr. Larry Nichols, Building Principal Mr. Brian Latella, Elementary Principal Mrs. Melanie Brouillette, Treasurer Ms. Tracey Lewis, District Clerk

I. Call to Order

a. Mrs. Lavoie, President, called the meeting to order at 6:25 pm.

II. Executive Session

MOTION #1 - ENTER EXECUTIVE SESSION

ON THE MOTION of Ms. Clark, seconded by Mr. Filipovich, the board moved to enter Executive Session at 6:26 pm with an invitation for Jackie Starks, Mr. Latella, and the lawyers for such topics to attend for discussion regarding proposed, pending or current litigation and to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, **employment**, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 7 yes, 0 no.

III. Adjourn Executive Session and Resume Regular Meeting

MOTION #2 - ADJOURN EXECUTIVE SESSION AND RESUME REGULAR MEETING

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to adjourn Executive Session and to resume the Regular Meeting at 8:13 pm. Motion carried 7 yes, 0 no.

- IV. Agenda Additions
- V. Consent Agenda
 - a. Approval of Agenda for This Meeting

MOTION #3 - APPROVAL OF AGENDA

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the agenda for this meeting. Motion carried 7 yes, 0 no.

- b. Approval of Minutes
 - 1. June 18, 2019 Regular Meeting Minutes

MOTION #4 - APPROVAL OF MINUTES

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the minutes from the June 18, 2019 Regular Meeting. Motion carried 7 yes, 0 no.

- VI. Public Forum
 - a. None
- VII. Reports
 - a. Treasurer
 - 1. Internal Claim Auditor's Report

MOTION #5 - APPROVAL OF INTERNAL CLAIM AUDITOR'S REPORT

ON THE MOTION of Ms. Clark, seconded by Mr. Filipovich, the board moved to approve the Internal Claim Auditor's Report. Motion carried 7 yes, 0 no.

- 2. The Quarterly (Year End) Student Activity Reports was provided for review.
- b. Superintendent Discussion
 - 1. Discussion on Substitute Employee Pay Rates, Non-Instructional Pay Rate vs. Minimum Wage Rate and Non-Instructional Memorandum of Agreement

MOTION # 6 – APPROVAL OF MR. DAVIS TO APPROACH NON-INSTRUCTIONAL UNION TO DEVELOP MOA

ON THE MOTION of Mr. Snyder, seconded by Mr. Yancey, the board moved to approve Mr. Davis to approach the Non-Instructional Union to create an MOA (Memorandum of Agreement) which would be approved by the board at a future board meeting to pay an increase of \$.25 per hour to all non-instructional personnel for the 2019-20 school year and for the district to provide a good faith effort to provide all non-instructional employees with 20 hours per week. Motion carried 7 yes, 0 no.

MOTION #7 – APPROVAL TO INCREASE CERTAIN SUB PAY RATES

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to increase the Certified Substitute Teacher daily rate to \$90 per day, the Non-Certified Substitute Teacher daily rate to \$85 per day, the Substitute Bus Driver Rate to \$20 per hour, and all minimum wage positions to \$11.80 per hour effective 9/1/19. Motion carried 7 yes, 0 no.

- 2. The SBI 2019-20 Calendars were shared.
- 3. Changes in the parent pick up and drop off procedure were discussed at length as well as the option of changing the bus loop location to the front of the building. The proposed changes will be discussed at length at the board retreat to come up with safe, efficient solutions.
- c. Approval Items
 - 1. Approval to replace the protective wall mats in the Main Gym

MOTION #8 - APPROVAL TO REPLACE THE MAIN GYM PROTECTIVE WALL MATS ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to replace the Main Gym Protective Wall Mats and to reuse the current mats in the small gym. Motion carried 7 yes, 0 no.

2. Approval to clean, edge and seal blacktop driveway areas including the bus loop, student parking and bus garage parking areas at a cost of \$16,957.72

MOTION #9 - APPROVAL OF DRIVEWAY WORK

ON THE MOTION of Mrs. Clark, seconded by Mrs. Rizzo, the board moved to approve to clean, edge and seal the blacktop driveway areas including the bus loop, student parking an bus garage parking areas at a cost to \$16,957.72. Motion carried 7 yes, 0 no.

3. Approval of School Comprehensive Education Plan

MOTION # 10 - APPROVAL OF SCHOOL COMPREHENSIVE EDUCATION PLAN

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the School Comprehensive Education Plan. Motion carried 7 yes, 0 no,.

4. Acceptance of mini grant for summer library program

MOTION # 11 - ACCEPTANCE OF THE MINI GRANT FOR SUMMER LIBRARY

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to accept the Mini Grant for the Summer Library Program Motion carried 7 yes, 0 no.

5. Approval of 2019-20 Bus Maintenance Contract

MOTION # 12 – APPROVAL OF THE 2019-20 BUS MAINTENANCE CONTRACT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Clark, the board moved to approve the 2019-20 Bus Maintenance Contract. Motion carried 7 yes, 0 no.

6. Approval of District Comprehensive Improvement Plan

MOTION # 13 – APPROVAL OF THE DISTRICT COMPREHENSIVE IMPROVEMENT PLAN ON THE MOTION of Mrs. Clark, seconded by Mr. Snyder, the board moved to approve the District Comprehensive Improvement Plan. Motion carried 7 yes, 0 no.

- 7. Approval for Madison to combine with Morrisville Eaton Central School for the following Sports Programs for the 2019-20 school year
 - a. Varsity and Modified Football
 - b. Varsity and Modified Field Hockey
 - c. Varsity and Modified Wrestling
 - d. Varsity and Modified Track and Field

MOTION # 14 - APPROVAL TO COMBINE WITH MORRISVILLE EATON FOR SPORTS

ON THE MOTION of Mrs. Rizzo, seconded by Mr. Snyder, the board moved to approve the combination of sports programming with Morrisville Eaton for the 2019-20 school year for Varsity and Modified Football, Varsity and Modified Field Hockey, Varsity and Modified Wrestling, and Varsity and Modified Track and Field. Motion carried 7 yes, 0 no.

8. Resolution of Due Process Proceedings

MOTION #15 - APPROVAL OF RESOLUTION

ON THE MOTION of Mr. Filipovich, seconded by Ms. Clark, the board moved to approve the Resolution for Due Process Proceedings. Motion carried 7yes, 0 no.

VIII. Policy

- a. The first reading of Policy # 7101 entitled "Immunization and Dental Health of Students" was done at this time.
- b. Second Reading of Policy # 4408 entitled "Procurement: Uniform Grant Guidance for Federal Awards"

MOTION # 16 - APPROVAL OF POLICY # 4408

ON THE MOTION Mr. Snyder, seconded by Mrs. Clark, the board moved to approve the second reading of Policy # 4408 entitled "Procurement Uniform Grant Guidance for Federal Awards". Motion carried 7 yes, 0 no.

- IX. Old Business
 - a. None
- X. New Business
 - a. Personnel
 - 1. Correction
 - a. Kurt Peavey amendment from 20 hours to 20 days in the summer

MOTION # 17 - CORRECTION TO KURT PEAVEY APPROVED SUMMER HOURS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the correction for Kurt Peavey from 20 hours to 20 days of summer paid employment. Motion carried 7yes, 0 no,

- 2. Resignations
 - a. Michael Davis Superintendent effective 8/16/19

MOTION # 18 - ACCEPTANCE OF RESIGNATION OF MICHAEL DAVIS

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Clark, the board moved to accept the resignation of Michael Davis and Superintendent effective 8/16/19. Motion carried 7 yes, 0 no.

- 3. Fall Sports Coaching Appointments
 - a. Michael Strong Boys Varsity Soccer
 - b. Jordan Matteson Boys Modified Soccer
 - c. Herb Bingel Girls Varsity Soccer
 - d. Payge Miller Girls Modified Soccer

MOTION # 19 - APPROVAL OF FALL COACHING APPOINTMENTS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Clark, the board moved to approve the Fall Coaching appointments as follow: Michael Strong as Boys Varsity Soccer Coach, Jordan Matteson as Boys Modified Soccer Coach, Herb Bingel as Girls Varsity Soccer Coach, and Payge Miller as Girls Modified Soccer Coach. Motion carried 7 yes, 0 no.

b. CSE/CPSE Recommendations - in official packet

MOTION # 20 - APPROVAL OF CSE/CPSE RECOMMENDATIONS

ON THE MOTION of Mr. Filipovich, seconded by Mr. Yancey, the board moved to approve the CSE/CPSE Recommendations as provided in the official packet. Motion carried 7 yes, 0 no.

- XI. Correspondence
 - a. The Library Media Center report for June 2019 was provided.
 - b. The Madison Oneida BOCES Banner Newsletter was provided.
- XII. Adjournment

MOTION #21 – ADJOURNMENT

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to adjourn for the evening at 9:05 pm. Motion carried 7 yes, 0 no.

The Executive Session Meeting of the Board of Education of Madison Central School was held on July 11, 2019 at 7:00 pm in the auditorium.

MEMBERS PRESENT: Ms. Jessica Clark

Ms. Stephanie Clark

Mr. Mike Filipovich - 7:29 pm

Mrs. Jennifer Lavoie Mrs. Brittany Rizzo Mr. Jona Snyder Mr. Steve Yancey

MEMBERS ABSENT: None

OTHERS PRESENT: Jackie Starks

Scott Budelman

- I. Call to Order
 - a. Mrs. Lavoie called the meeting to order at 7:02 pm.
- II. Executive Session

MOTION # 1 - ENTER EXECUTIVE SESSION

ON THE MOTION of Mr. Yancey, seconded by Mrs. Rizzo, the board moved to enter into Executive Session at 7:03 pm to discuss the medical, financial, credit or employment history of a particular person or corporation or matters leading to the appointment, **employment**, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 6 yes, 0 no.

Mr. Filipovich arrived at 7:29 pm.

III. Adjourn Executive Session

MOTION #2 - ADJOURN EXECUTIVE SESSION

ON THE MOTION of Mr. Yancey, seconded by Mr. Filipovich, the board moved to adjourn Executive Session at 8:43 pm. Motion carried 7 yes, 0 no.

IV. Adjournment

MOTION #3 – ADJOURMENT

ON THE MOTION of Mr. Snyder, seconded by Mr. Yancey, the board moved to adjourn for the evening at 8:44 pm. Motion carried 7 yes, 0 no.

The Special Meeting of the Board of Education of Madison Central School was held on July 23, 2019 at 6:00 pm in the auditorium.

MEMBERS PRESENT: Ms. Jessica Clark

Ms. Stephanie Clark Mrs. Jennifer Lavoie

Mrs. Brittany Rizzo – 6:07 pm

Mr. Jona Snyder Mr. Steve Yancey

MEMBERS ABSENT: Mr. Mike Filipovich

OTHERS PRESENT: Jackie Starks, BOCES Superintendent

Michael Davis, Superintendent Brian Latella, Elementary Principal Melanie Brouillette, Treasurer Tracey Lewis, District Clerk

- I. Call to Order
 - a. Mrs. Lavoie called the meeting to order at 6:05 pm.
- II. Approvals
 - a. Approval Financial Transfers

MOTION # 1 - APPROVAL OF FINANCIAL TRANSFERS

ON THE MOTION of Mr. Yancey, seconded by Mr. Snyder, the board moved to approve the financial transfers as provided. Motion carried 5 yes, 0 no.

- III. Appointments
 - a. Jackie Starks Search Consultant
 - b. Steve Szatko Interim Superintendent effective 8/19/19
 - c. Amber Thrasher Summer Special Education Teacher to fulfill the Resolution requirements at curriculum rate
 - d. Felicia Nicholas Summer Speech-Language Pathologist at \$50 per session effective 7/16/19
 - e. Michelle Boehlert Additional hours for storeroom filing effective 7/23/19

MOTION # 2 – APPROVAL OF APPOINTMENTS

ON THE MOTION of Mr. Snyder, seconded by Mrs. Clark, the board moved to approve the appointments as follow: Jackie Starks – Search Consultant, Steve Szatko – Interim Superintendent effective 8/19/19, Amber Thrasher – Summer Special Education Teacher to fulfill the Resolution requirements at curriculum rate, Felicia Nicholas – Summer Speech-Language Pathologist at \$50 per session effective 7/16/19 and Michelle Boehlert – Additional hours for storeroom filing effective 7/23/19. Motion carried 5 yes, 0 no.

Mrs. Rizzo arrived at 6:07 pm.

- IV. Correspondence
 - a. The NYSIR 2018 Report was shared.
 - b. The SBI 2019-20 Updated Calendars were provided.
 - c. Richard Engelbrecht's monthly Madison Oneida BOCES Newsletter for July 2019 was provided.
 - d. A quote with tree removal estimates was shared.
- V. Adjournment

MOTION #3 – ADJOURNMENT

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to adjourn for the evening at 6:09 pm. Motion carried 6 yes, 0 no.

Board Retreat to follow immediately after close of Special Meeting.

		Internal Claims Auditor Report				
			August 2019			
Internal Claims	Amount of	Date of	<u>Fund</u>	Check #	Warrant	Warrant
Auditor Findings	<u>Warrant</u>	ICA Review		Sequence	<u>Date</u>	<u>Number</u>
Difference between invoice amount and	\$73,803.26	7/11/2019	Α	20962-20977	7/1-7/5/19	2
check for 3 in School Specialty; possible errors						
Good	\$8,181.96	7/16/2019	FA19	3081-3086	6/22-6/28/19	18
Good	\$693.93	7/16/2019	С	3843	6/22-6/28/19	26
Question on ck # 020980	\$68,644.16	7/16/2019	А	20978-21003	6/22-6/28/19	51
Good	\$6,865.18	7/24/2019	FA19	3087-3090	7/6-7/19/19	1
Good	\$185.42	7/24/2019	С	3844-3847	7/6-7/19/19	1
Questions on Amazon Amounts; answered	\$12,670.61	7/24/2019	А	21004-21024	7/6-7/19/19	3
Good	\$2,033.66	8/7/2019	С	3848-3852	8/1-8/2/19	2
Good	\$1,048.96	8/7/2019	FA19	3091	8/1-8/2/19	2
Good	\$26,389.74	8/7/2019	А	21025-21045	8/1-8/2/19	5
	<u>Total</u>					
	\$200,516.88					
Johanna Kau						
Internal Claims Auditor						
Prepared 8/7/19						



International Educational Tour Proposal

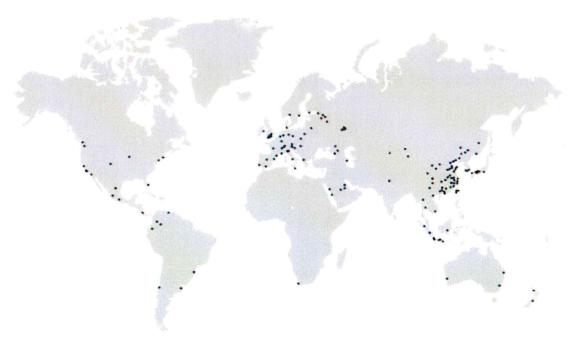


Figure 1: EF's World Presence: 120 Cities, 50 Countries, 612 Offices & Schools

Discover Costa Rica April 2020

Prepared for: Mr. Putney Madison Central School

May 20, 2019

Your partner in global education

As the World Leader in International Education, we've partnered with educators around the world for over 50 years to help students gain new perspectives and build skills for the future through experiential learning. We provide a range of travel programs—Educational Tours, Language Immersion & Culture Tours, Service Learning Tours, Global Student Leaders Summits, STEM (Science, Technology, Engineering & Math) Tours and Custom-Designed Tours—that help prepare students for the future by teaching them more about the world, themselves, and their place in the world. Combining the power of experiential learning with the thrill of global travel, our tours help students:

- · Expand their knowledge of the world around them
- · Understand new people, places, and cultures
- · Discover more about themselves
- · Grow more confident and independent

When students grow in these ways, they become more curious, more open-minded, and more excited about the future.

What we'll cover in this document

Educational Travel.

PAGE	
1	Your partner in global education
2	Our commitment to education
3	Our commitment to safety
4	We'll handle the details
5	A day-by-day look at your tour
6-7	What your hotels will be like
8	What your meals will be like
9	Price details
10	Important final details

Attached: A sample day-by-day detailed itinerary

This proposal is property of EF Education First and the educator/school for which it was intended. Distributing, copying and/or sharing it are prohibited. The proposal, including pricing, is valid for the educator, tour and date(s) specifically mentioned herein. For additions, subtractions or modifications, please contact your EF Tour Consultant.

© 2019 EF Education First. For full terms and conditions visit eftours.com/bc.

Our commitment to education

We believe the best way to help students gain new perspectives and build skills for the future is through experiential learning.

Accreditation

EF is accredited, just like your school, and recognized by the following regional, national and international organizations: Middle States Association of Colleges and Schools (MSA-CES); Western Association of Schools and Colleges (WASC); Southern Association of Colleges and Schools (SACS-CASI) North Central Association (NCA-CASI); National Council for Private Schools Accreditation (NCPSA); and Accreditation International (AI).

A standard of excellence

Our educational travel programs bring to life the knowledge and skills that are called for in many education initiatives, including:

- Partnership for 21st Century Skills (P21)
- International Baccalaureate PYP, MYP, Diploma, IBCC
- Common Core State Standards for English Language Arts and Literacy in History/Social Studies, Science and Technical Subjects
- · Global Competence Criteria—defined by the Asia Society and Council of Chief State School Officers
- · Global Connection Standards in the National Curriculum Standards for Social Studies
- · Culture and Connections Standards in the Standards for Foreign Language Learning
- Standards of Professional Learning—defined by Learning Forward

weShare: Personalized Learning

Every tour comes with weShare, a personalized learning experience powered by students' curiosity. Using EF's guided learning model, students use their strengths to investigate an issue or topic that inspires them. They reflect on what they've learned through a post-tour project that gives even more meaning to travel—and can earn them academic credit.

Earning credit

Students can earn credit by traveling on an EF tour and completing required coursework. We offer choices, so you can find the credit option that best fits you and your students' needs.

- Students in grades 6-12 can earn high school credit with weShare, EF's personalized learning
 experience, by developing an essential question to investigate on tour and creating a post-tour project.
 Successful course completion will earn students 0.5 elective high school credits.
- Students in grades 9-12 can earn university credit by completing a series of assignments and a final research project with EF's university partner, Southern New Hampshire University. Successful course completion will earn students 3.0 university credits.

Accredited by:











Our commitment to safety

Our demonstrated commitment to safety and risk management is proven with our preventative procedures and extensive measures taken to ensure each traveler's safety.

Worldwide presence

As the largest international student travel organization, we have 612 schools and offices in 50 countries worldwide. With 52,000 EF staff and teachers in 115 countries, we're accessible wherever and whenever you need us.

Global Liability Insurance Plan

- All FF Group Leaders are covered for the duration of their EF educational tour.
- EF's Commercial General Liability Insurance is provided by nationally recognized insurance companies with A.M. Best Ratings of A-.
- Group Leaders and their schools are covered by our \$50 million liability policy and customer payments are protected by a \$1 million customer protection plan.
- EF's Global Liability Insurance Plan allows for schools and districts to be added to the policy by written agreement. EF can provide a certificate of insurance that details coverage.

Global Travel Protection Plan

Designed specifically with EF travelers in mind, teachers may add this comprehensive and affordable protection plan to their tours.

EF's Peace of Mind Program

We understand that plans can change due to unforeseen circumstances. EF provides an exclusive Peace of Mind program to account for such situations. This program is automatically included for all travelers and can be enacted at the group level for any reason, including terrorism or other world events. Your Group Leader may choose from the following options:

45 days or more prior to departure

- Change the travel dates of your group's current tour
- Work with EF to modify your group's current tour or find a new tour
- Cancel your tour and all travelers will receive a transferrable travel voucher

44 days or less prior to departure

If any location(s) included in the group's tour itinerary is designated as a Travel Advisory Level 3 or 4 by the U.S. Department of State, your Group Leader may still choose any option from the section above.

Background Checks

EF requires that all adults pass a criminal background check before traveling on our student tours. This requirement aligns with the process and expectations of many school districts for adults who volunteer in schools or chaperone school activities. EF works with a leading professional provider to conduct the background check through a secure process designed to identify only those specific individuals who could present a risk to student travelers while on tour.

Highly respected in the industry by:











We'll handle the details

As your educational travel partner, we work with teachers, students and parents to ensure a seamless experience—before, during and after tour. In other words, we're with you every step of the way.

BEFORE TOUR

Support team and resources

Dedicated Tour Consultants guide teachers through the planning process, while Local Representatives from your area work face-to-face to provide support. We give teachers their own personal tour website with helpful tools to share tour information, manage deadlines and more. In addition to online resources, we also provide an array of printed materials for teacher, students and parents.

International Training Tours

Ensuring teachers are fully prepared to lead an EF tour is our commitment to your school community. Through our blended learning model, all first-time EF Group Leaders receive complimentary international training. Conducted by EF personnel and experienced EF Group Leaders, the program includes online, classroom and experiential learning components. In the event a Group Leader cannot attend one of these complimentary tours, we offer live webinars to prepare them and answer questions before they travel.

Traveler account management

Our knowledgeable and friendly Customer Service Representatives help travelers and their parents with all billing transactions, protection plans and tour activity questions. We also offer flexible and convenient payment options that allow parents to choose when—and how—they want to pay.

WHILE ON TOUR

Everything is included

This all-inclusive global experience makes it easy for teachers and students to explore the world. From flights and hotels to most meals and experiential activities, we take care of every detail so travelers can focus on the experience.

Guided travel

A personal bilingual Tour Director stays with your group 24/7. They handle every on-tour detail to ensure a smooth travel experience while also providing unique local insight. Expert local guides, meanwhile, share their knowledge of history, art, architecture and more during guided tours.

AFTER TOUR

Program development

We'll work with you to build a travel program at your school so even more students have the opportunity to experience the world.

A day-by-day look at your tour

Below is a map of the general structure of your tour. For full day-by-day details, please reference the attached example tour itinerary.



What your hotels will be like

Every hotel we work with is required to meet our high standards for quality, safety and cleanliness. Three to four students of the same gender will share a room, which will have a combination of twin and shared double beds. Please be aware that hotels may have different amenities than you find in American hotels.

HERE ARE EXAMPLES OF THE TYPES OF HOTELS YOU'LL STAY AT ON TOUR:

Costa Rica

San Jose

Best Western Irazú

General Canas Highway KM3 San José https://www.bestwesterncostarica.com

Located in one of San José's eclectic neighborhoods, the Best Western Irazú combines easy access to both the airport and downtown with modern conveniences, such as air-conditioning, a hotel pool and several on-site restaurants. All rooms feature televisions, telephones, Wi-Fi access and safes. The hotel is situated ideally near some of the major highways heading to Costa Rica's most famous national parks

Costa Rica

Sarapiqui

Hotel Gavilan
Puerto Viejo, Rio Sarapiqui Sarapiqui
www.gavilanlodge.com

Hotel Gavilán is not only a peaceful resting spot, but also an exciting adventure. Located on 120-acres of jungle reserve, guests can observe the 450 types of bird species that habitate the area. Each of the hotel's 20 rooms are equipped with a private bathroom, hot water, ceiling fan and views of the outside gardens. Guests can also enjoy a meal at the hotel restaurant and access free Wi-Fi.

Costa Rica

Guanacaste

Hotel Mangaby
Playa Hermosa, Guanacaste Guanacaste
http://www.hotelmangaby.com

Hotel Mangaby is surrounded by the dense jungle of the Sarapiqui region and is just 22 minutes from Daniel Oduber Airport. With sustainability practices ensuring the preservation of wildlife beyond its walls, this hotel accommodates guests with air conditioning, TV and a swimming pool.

What your meals will be like

These are examples of the types of meals you and your students will be served on tour.

Sample Menus: Latin America

Discovering new foods can be one of the best parts of traveling. The sample menus below are just a few examples of the types of traditional, local favorites you will have the opportunity to try on tour. Every meal will include table water (or bottled water if deemed necessary by locals) and you can usually buy other beverages if you wish. All meals are served as a group—not à la carte—and a vegetarian option will be available if requested in advance. Please notify EF of any other dietary restrictions or food allergies you may have. Enjoy!



BELIZE Fish tacos Caramel Flan

COSTA RICA Lunch and dinner Rice and beans Chicken/meat or sandwich Salad Fresh fruit juices

DOMINICAN REPUBLIC Rice and beans Chicken/meat Stew Plantains

ECUADOR

Soup Roasted chicken with rice and vegetables Fresh fruit

GALÁPAGOS Lunch and dinner Buffet with fish, chicken, rice, pasta, salad and fresh fruit

PERU Soup Salad Chicken with fries

Fresh fruit

PANAMA Rice and beans Pizza Hamburgers Fried fish

Price details

In addition to the support you receive before and after tour, along with the logistical support you receive on tour, your guaranteed lowest price covers all of the details.

TOUR PRICE QUOTE

Discover Costa Rica

PREPARED FOR Chad Putney

PREPARED ON May 17, 2019

YOUR TOUR NUMBER 2252687JJ YOUR TOUR WEBSITE www.eftours.com/2252687JJ

ALTERNATE TOUR CHOICES
2nd Choice: Adventure in Costa Rica (9 Days)
3rd Choice: Costa Rica's Natural Wonders (7 Days)

GUARANTEED LOWEST PRICE

Price valid for travelers enrolled May 17, 2019 - May 31, 2019*

Student \$2,925 Adult \$3,375

or \$283 / 10 mos

or \$328 / 10 mos

PRICE BREAKDOWN

Program Price	\$2,635
Weekend Supplement	\$70
Global Travel Protection	\$165
Canopy Tour Sarapiqui	\$55

Your travel details

TOTAL LENGTH 8 days

DEPARTING FROM Syracuse (NY)

REQUESTED TRAVEL DATES

Saturday, April 11, 2020 - Saturday, April 18, 2020

YOUR DEPARTURE DATE RANGE

EARLIEST

REQUESTED Sat. Apr. 11

LATEST Mon. Apr. 13

Your experience includes

AN ALL-INCLUSIVE TOUR

Round trip airfare, hotels with private baths, regional-style meals, on-tour transportation and sightseeing activities are covered. Discover all of your itinerary details at www.eftours.com/2252687JJ.

FULL-TIME TOUR DIRECTOR

Your culturally connected Tour Director is with your group 24/7, providing deep local insight while handling all on-tour logistics.

EXPERT LOCAL GUIDES

Your expert local guides are natural historians, adding cultural insight and global perspective on your sightseeing tours.

WESHARE—PERSONALIZED LEARNING

Our personalized learning experience engages students before, during and after tour, with the option to create a final, reflective project for academic credit.

CONTINUOUS SUPPORT

Your dedicated EF team helps you every step of the way—from recruiting and enrolling travelers to planning and managing your tour.

WORLDWIDE PRESENCE

EF has over 500 schools and offices in more than 50 countries worldwide so wherever you go, we're there too.

24-HOUR EMERGENCY SERVICE

Travelers and their families can count on EF's dedicated emergency service team.

PEACE OF MIND PROGRAM

Feel secure knowing your group can change their destination or travel dates due to unforeseen circumstances. Learn more about your flexible options at effours.com/peaceofmind.

[&]quot;Adult supplement required for travelers age 20 and older at the time of travel. Change and cancellation fees of up to the total price will apply. Applicable airline baggage fees are not included and can be found at effours.com/baggage. All prices subject to verification by an EF Tour Consultant. Program price validity excludes special discounts. To view EF's Booking Conditions, visit effours.com/bc.

Important final details

The EF Price Guarantee

We're dedicated to making travel accessible to as many students as possible. Our unmatched global presence and longstanding relationship with airlines and hotels ensure you will always give your students the best experience at the lowest price, guaranteed.

What it means for you:

- The guaranteed lowest price—if you find a similar tour for less, we'll beat it.
- One simple price—no enrollment or departure fees.
- · Once a student enrolls, their price will never change.





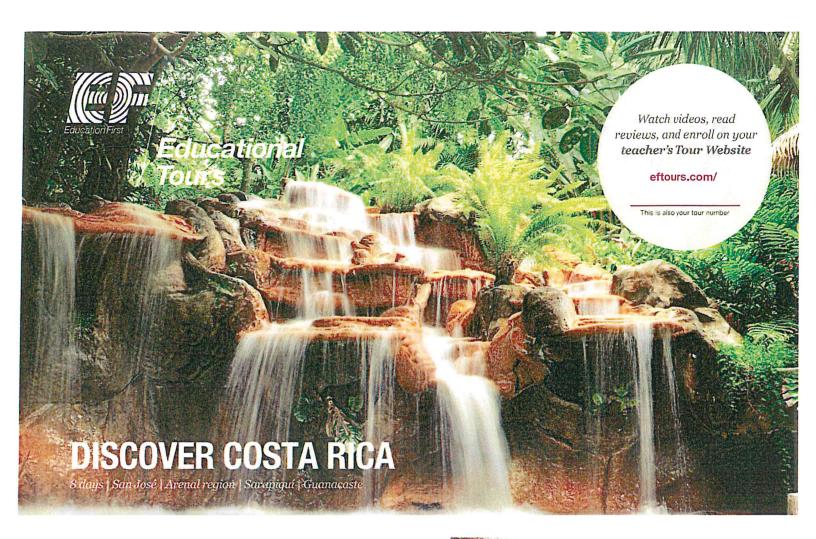


We've created this document specifically for you, your school, and your students. It outlines the details of your proposed tour and the life-changing experiential learning opportunities that await your students.

I look forward to hearing from you!

Sincerely,

Peter Young
Educational Tour Consultant
732-640-5903
Peter.Young@EF.com



Watch our planet's endless geological drama in action, from the Arenal Volcano to the thunderous La Fortuna Waterfall. Enjoy a chocolate tasting as you learn how cocoa is harvested at Tirimbina Biological Reserve, and experience the thrill of whitewater rafting on the Sarapiquí River. Over on the Pacific Coast, discover raw natural beauty in Rincón de la Vieja and Palo Verde National Parks.

EVERYTHING YOU GET:



Full-time Tour Director



Entrances: Coffee tour; Tirimbina Biological Reserve chocolate tour; Sarapiquí River whitewater rafting; hot springs; Lake Arenal kayaking; La Fortuna Waterfall; Arenal Volcano National Park; Rincón de la Vieja National Park; Palo Verde boat tour; snorkeling



weShare: Our personalized learning experience engages students before, during, and after tour, with the option to create a final, reflective project for academic credit.







All of the details are covered: Round-trip flights on major carriers; comfortable motorcoach; 7 overnight stays in hotels; 3 meals daily (days 2-7); dinner on arrival day; breakfast on departure day





Anyone can see the world.

YOU'RE GOING TO EXPERIENCE IT.

As you can see, your EF tour includes visits to the places you've learned about in school. That's a given. But it's so much more than that. Immersing yourself in new cultures-surrounded by the people, the language, the food, the way of life-creates inspirational moments that can't be listed in an itinerary. They can only be experienced.

And the experience begins long before you get your passport stamped and meet your Tour Director in your arrival city. It begins the moment you decide to go. Whether it's connecting with other travelers on Facebook, Twitter, or Instagram, or delving deeper into your destinations with our personalized learning experience, weShare, the excitement will hit you long before you pack your suitcase.

When your group arrives abroad, everything is taken care of so you can relax and enjoy the experience. Your full-time Tour Director is with your group around the clock, handling local transportation, hotels, and meals while also providing their own insight into the local history and culture. Expert local guides will lead your group on sightseeing tours, providing detailed views on history, art, architecture, or anything you may have a question about.

When your journey is over and you're unpacking your suitcase at home, you'll realize the benefits of your life-changing experience do not end. They have just begun.

@EFtours I attribute my college semester abroad to the love for travel I discovered on an EF Tour in high school #traveltuesday

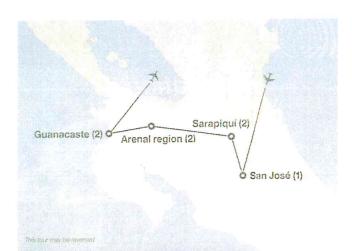
- MELISSA. TRAVELER



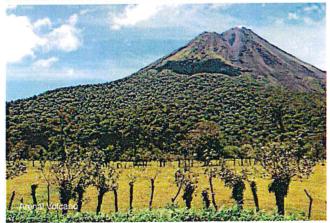


CHECK OUT WHAT A TOUR IS ALL ABOUT Watch the videos at

eftours.com/









What you'll experience on your tour

Day 1: Fly to Costa Rica

- Meet your Tour Director at the airport.

Day 2: San José | Sarapiquí

- Start the day with a coffee tour and learn how Costa Rica's plantations produce some of the world's best beans. Explore the entire supply chain of the famous Costa Rican coffee bean, from the fields where it's grown to the cafes where it's brewed, and discover the essential role coffee plays in the country's agriculture and economy.
- Travel to Sarapiqui.
- Time to see more of Sarapiquí or enjoy a canopy tour.

Day 3: Sarapiquí

- Take a chocolate tour at the Tirimbina Biological Reserve.
- Enjoy a whitewater rafting excursion on the Sarapiquí River.

Day 4: Sarapiquí | Arenal region

- Travel to the Arenal region.
- Enjoy a hike through Arenal Volcano National Park.
- Relax in the hot springs.

Day 5: Arenal region

- Take a kayaking trip along Lake Arenal and behold the perfect conical shape that emerges from the green hills of Alajuela: this is the fascinating Arenal Volcano. Overlooking the San Carlos plain and the Pacific towlands, this mile-high volcano has been active for the past 7,000 years. You'll see the volcano from a different angle on your kayaking excursion. Not only does the volcano serve as a watershed for the lake, but it also provides thermal energy for the nearby hot springs.
- Visit La Fortuna Waterfall.

Day 6: Guanacaste

- Travel to to Guanacaste, where you'll feel the sand between your toes as you become immersed in this natural wonderland. The emerald Pacific glimmers alongside miles of beaches—an ideal setting for divers, surfers, and boaters. Take in the craggy bluffs cloaked in forests stretching tall above you and encounter local cattle ranchers driving oxen carts farther inland. Learn about Guanacaste's remarkable array of plant and animal life when you explore Rincón de la Vieja National Park. Located high in the mountains, this rain/cloud forest boasts numerous geothermal hot springs.
- Visit Rincón de la Vieja National Park.

Day 7: Guanacaste

- Travel to Palo Verde National Park.
- Take a boat tour of Palo Verde.
- Spend the afternoon snorkeling in the crystal blue waters.

Day 8: Depart for home

 Travel to Liberia and board your flight home. I recently returned from Costa Rica and it was awesome! EF is a great support for teachers who want to take students abroad. The Costa Rica tour included an excellent mix of excursions that were adventurous, fun, and educational! A great trip!

- JENNA, GROUP LEADER



Via Facebook

Costa Rica was absolutely amazing! It truly was a great adventure. Our tour director was fantastic beyond words. She was so personable, and her knowledge of Costa Rica's history, culture, and flora and fama was incredibly remarkable.

- KRISTEN TRAVELER



TOP THREE THINGS I WILL SEE, DO, TRY, OR EXPLORE

2.		
3.		





Enroll on our website eftours.com/enroll



Enroll by phone 800-665-5364



Enroll by mail
EF Educational Tours
Two Education Circle
Cambridge, MA 02141

My daughter has gained such an amazing view of the world and history from this experience. She has not stopped talking since I picked her up at the airport. Thank you for all the organization, helpful hints, flexible payment plan, and knowledgeable tour quides.

-CHARLOTTE, PARENT OF TRAVELER



THE WORLD LEADER IN INTERNATIONAL EDUCATION

For over 50 years EF has been working toward one global mission: Opening the World Through Education. Your teacher has partnered with EF because of our unmatched worldwide presence, our focus on affordability, and our commitment to providing experiences that teach critical thinking, problem solving, collaboration, and global competence. What's more:

- We always offer the lowest prices, guaranteed so more students can travel.
- We're fully accredited, just like your school, so you can earn credit while on tour.
- All of our educational tours feature experiential learning activities and visits to the best sites.
- We're completely committed to your safety.
 We have more than 600 schools and offices in over 50 countries around the world, so local EF staff members can react quickly and in person wherever you travel.
- Your full-time Tour Director is with your group every step of the way on tour, providing insight about your destinations as well as great local tips.



MADISON CENTRAL SCHOOL DISTRICT

PROJECT SAVE (Safe Schools Against Violence In Education) DISTRICT-WIDE SCHOOL SAFETY PLAN

as required by Commissioner's Regulation 155.17

INTRODUCTION

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a District-wide School Safety Plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, as well as from natural and manmade disasters. To address these threats, the State of New York has enacted the Safety Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

The Madison Central School District ("District") supports the SAVE Legislation, and intends to facilitate the planning process. The Superintendent of Schools encourages and advocates on-going District-wide cooperation and support of Project SAVE.

SECTION I: GENERAL CONSIDERATION AND PLANNING GUIDELINES

Purpose

The Madison Central School District-wide School Safety Plan was developed pursuant to Commissioner's Regulation 155.17. At the direction of the Board of Education, the Superintendent of Schools appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan

A. Identification of School Teams

The District has created a District-wide School Safety Team including the following persons:

Board of Education Representative: J. Lavoie; Alternate: S. Tanner Administration Representative: M. Davis, L. Nichols, B. Latella

Teacher Representative: J. Burdick, M. Bruno, P. Perry

Parent Representative: K. Peavey Student Representative: M. Peavey

School Safety Personnel: J. Angrisano (BOCES), W. Wilcox (Madison Co. Sheriff Dept.)

Other School Personnel: M. Brouillette, C. Post

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 1

6-19

B. Concept of Operations

- The District-wide School Safety Plan shall be directly linked to the individual Buildinglevel Emergency Response Plans for each school building. This District-wide School Safety Plan will guide the development and implementation of individual building-level emergency response plans.
- The Superintendent of Schools or his/her designee will serve as the District Chief Emergency
 Officer. Responsibilities include: facilitate safety training for school district personnel, ensure the
 school's building-level emergency response plan is up-to-date each year, make sure drills
 (evacuation and lock down) occur as per Education Law §807, and aid in policy development and
 decision-making for security technology.
- This Plan has been developed using the New York State Education guidance document as well as checklists and other resources provided by the BOCES Safety Office. It has been reviewed and revised by members of the District-wide School Safety Team prior to public comment.
- In the event of an emergency or violent incident, the initial response to all emergencies at an individual school will be by the School Emergency Response Team.
- Upon the activation of the School Emergency Response Team, the Superintendent of Schools or his/her designee will be notified and, where appropriate, local emergency officials will also be notified.
- Emergency response actions, including Crisis Response, may be supplemented by involving County and State resource through established protocols.

C. Plan Review and Public Comment

- Pursuant to Commissioner's Regulation 155.17 (e)(3), this plan will be made available
 for public comment 30 days prior to its adoption. The District-wide and building-level
 plans may be adopted by the School Board only after at least one public hearing that
 provides for the participation of school personnel, parents, students, and any other
 interested parties. The plan must be formally adopted by the Board of Education.
- While linked to the District-wide School Safety Plan, building-level emergency response
 plans shall be confidential and shall not be subject to disclosure under Article 6 of the
 Public Officers Law or any other provision of law, in accordance with Education Law
 Section 2801-a.
- Full copies of the District-wide School Safety Plan and any amendments will be submitted to the New York State Education Department within 30 days of adoption.
 Building-level emergency response plans will be supplied to both local and State Police within 30 days of adoption.
- This plan shall be reviewed and maintained by the District-wide School Safety Team and reviewed on an annual basis on or before July 1 of each year. A copy of the plan will be available at District Main Office.

2

SECTION II: GENERAL EMERGENCY RESPONSE PLANNING

A. Identification of sites of potential emergency

The District has established procedures for the identification of potential sites and the internal and/or external hazards that may be present in them. These procedures are developed in coordination with the local Emergency Management Office, Fire Department and law enforcement agencies, and the use of a Risk Probability Checklist. Appendix 2 of this Plan includes the risk probability checklist and the results of this evaluation.

B. Actions in response to an emergency

The District has identified the following general response actions to emergency situations. These actions include: See Appendix 10 for general response guidelines.

- School cancellation (prior to start of day)
- Early dismissel
- Evacuation
- Sheltering (Shelter-in-Place, Hold-in-Place, Lockout, Lockdown)

The confidential Building-level Emergency Response Plans include identification of specific procedures for each action depending upon the emergency.

See Appendix 10 and Appendix 11 for general response guidelines.

Emergencies include, but are not limited to:

Anthrax/Suspicious Mail

Bomb Threat

Building and/or Campus Evacuation

Building Collapse/Earthquake

Bus Accident

Crime Scene/Break-In

Drugs and Drug Dealers

Emergency Numbers

Fights

Fire/Explosion

Gas Odor/Leak

Go Home Plan

Hazardous Material Exposure

Intruder

Lock-Out Procedures

Medical Emergencies

Missing Student

Public Demonstration

Sexual Assault

Suicide

Weapons

Weather

C. District resources and personnel available for use during an emergency

The District has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in line with the confidential Building Level Emergency Response Plans as deemed appropriate by the Incident Command Team.

Specific personnel and resources are identified in the confidential Building Level Emergency Response Plans.

The following functions are available to assist in the event of an emergency:

Function	Role, skill, or assignment
School Nurse	First Aid/Medical
CPR/ First Aid Trained staff	First Responders

Head Custodian	Physical Plant
Transportation Supervisor	Bus drivers
Counselors/School Psychologist	Crisis Team
Volunteer Staff	Suspicious Object Identification Team

Additional District Resources Available for Use in an Emergency During an emergency, the District has the following resources available:

Equipment	Location
Defibrillator	Internal and Fire Department -
Danish mate.	via 911
Smoke ejectors	Fire department – via 911
Emergency lighting	Each building
Portable fire extinguishers	Building-wide and each bus
Spill cleanup / absorbent materials	Custodial Dept.
First aid Supplies	Nurses Office

D. Procedures to coordinate the use of school resources during emergencies

The District uses the Incident Command System model for emergency actions. For District-wide emergencies, the Chief Emergency Officer will be the Superintendent of Schools or his/her designee. In building-level emergencies, the Chief Emergency Officer or designee will act as the Incident Commander. The Incident Commander is authorized to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the confidential Building Level Emergency Response Plans. Building-level Incident Command staff is identified in the confidential Building Level Emergency Response Plans.

The Incident Command System for the District, and for individual buildings, is better defined in Appendix 8 of this plan.

E. Annual multi-hazard school training for staff and students.

The District will conduct annual training for both staff and students in school safety issues. Training will be coordinated by the Superintendent of Schools, and may consist of classroom activities, general assemblies, tabletop exercises, full scale drills or other appropriate actions to increase the awareness and preparedness of staff and students.

Drills and other exercises will be coordinated with local, county and state emergency responders and preparedness officials. Existing plans will be revised in response to post-incident evaluations of these drills.

Training procedures and framework are included in Appendix 3.

F. Staff development

All candidates applying for teacher certification as of February 2, 2001 will have completed two hours of training in school violence prevention and intervention prior to that application.

- Provision for staff development with respect to school violence prevention, intervention, and response will be included in professional development plans.
- School violence prevention and intervention training for all staff will be included annually in a superintendent's conference day.

Superintendent will be responsible for implementing instructional staff development programs.

Superintendent will be responsible for non-instructional staff development with respect to school violence.

Staff development resources and other related information are listed in Appendix 3.

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

A. Policies and procedures for responding to implied, or direct threats of violence or acts of violence by students, teachers, other school personnel and visitors to the school

The District has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence. A listing of policies and their respective policy numbers are included in Appendix 4 of this document (see also District Code of Conduct.)

B. Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident

Law enforcement officials will be contacted by the Chief Emergency Officer (Superintendent or designee) in line with the confidential Building Level Emergency Response Plan, and will be requested based upon the "closest response agency" concept to ensure that the response to the incident is as rapid as possible. In most cases, law enforcement agencies will be contacted through the 911 system which will dispatch the appropriate agency. Appendix 9 includes a table listing district buildings and closest response agencies with contact names and numbers for use in non-emergency situations.

C. Appropriate response to emergencies

The District recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such emergency. The confidential Building Level Emergency Response Plans detail the appropriate response to such emergencies. See Appendix 9 for general response agency listing.

D. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal

The District will contact appropriate parents, guardians or person in parental relation via media release, telephone contact or other appropriate means in the event of a violent incident or early dismissal. Conditions requiring such notification are outlined in the confidential Building Level Emergency Response Plans. See Appendix 12 for television and radio station listing.

SECTION IV: COMMUNICATION WITH OTHERS

A. Procedures for obtaining assistance during emergencies from emergency services organizations and local government agencies

During emergencies, local government agencies, including emergency services, can be obtained via the local emergency management office or through the local emergency communication center. The Incident Commander will authorize the procurement of these agencies. District's local emergency management office information:

Emergency Management Office

Emergency Management Office - Ted Halpin, Wampsville, NY 315-366-2789

B. Procedures for obtaining advice and assistance from local government officials including the county or city officials responsible for implementation of Article 2-B of the Executive Law

In an emergency, the Superintendent/Designee will contact the 911 center for fire, law enforcement, or EMS response. In large-scale emergencies, the Superintendent may be assisted by the BOCES District Superintendent or their designee.

On occasion, the Superintendent/Designee may need to contact the highest-ranking local government official for notification and/or assistance

The District will rely on the advice of the local emergency management office listed above.

C. A system for informing all educational agencies within the District of a disaster

The District will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The Incident Commander will determine the extent of notification and delegate its delivery. A list of these agencies and the contact information is located in Appendix 1.

D. Maintaining certain information about each educational agency located in the school district

The following information concerning educational agencies located within the district is included with the confidential Building-level Safety Plans:

- School population
- Number of staff
- Transportation needs, and
- Business and home telephone numbers of key officials of each such educational agency Home telephone numbers will be maintained by the district office to maintain confidentiality.

The Superintendent or their designee will ensure that this information is current and accurate. See Appendix 1 for school enrollment and transportation information.

SECTION V: PREVENTION AND INTERVENTION STRAGIES

A. Policies and procedures related to school building security, including, where applicable, the use of school safety officers and/or security devices or procedures

The District utilizes visitor sign-in and identification badges. Additionally, employment reference checks and fingerprinting are conducted according to SAVE requirements for all staff. Clerical staff (sign-in log) and staff (hall monitoring) receive annual violence prevention training. The following security measures are in place:

Security measure	Purpose
Single Entry Point	To control building access.
Sign-in Procedure	To identify and log visitors and purpose/location of
_	visit.
Hall Monitoring	General expectation of staff to monitor halls as
-	needed.
Fingerprinting	Background checks for all new hires after July 1,
	2001
Staff and Visitor Badges	To identify staff and visitors in the school building
Video Surveillance	To provide additional monitoring capability

Also see Appendix 6

B. Policies and procedures for the dissemination of informative materials

The District recognizes that the most current data caution against profiling students that have the potential for violence. However, it also acknowledges the need to identify youth at risk and to provide the necessary support services to all students, beginning at an early age. The District therefore will maintain resources on the early detection of potentially violent behavior; maintain a team of qualified staff to evaluate threats and other potentially violent behaviors.

The District is committed to the use of interpersonal violence prevention education for all students, when available. Annual Violence Prevention training is conducted for instructional and support staff. See Appendix 3.

C. Prevention and Intervention Strategies

The District continues to develop and investigate various strategies regarding violence prevention and intervention such as:

Ophelia's Girls Informal Conflict Resolution

Character Education/ Second Step Dignity for All Students Act Training

Elementary "Lunch Bunch" Counseling M&M Mentoring

Boy's Circle/Girl's Circle Others based on District needs

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 7

6-19

D. Strategies for improving communication among students and between students and staff, and for the reporting of potentially violent incidents

The District recognizes that communication is a vital key in the prevention and intervention of violence in schools. To that end, the District will continue to explore strategies and programs based on the District's needs.

The campus referral process is utilized for the reporting of potentially violent incidents according to the building chain of command and following the District Code of Conduct. Additionally, student counselors are available each day for students to share information where the source can remain confidential.

E. Description of duties, hiring and screening process, and required training of hall monitors and other school personnel

See Appendix 7

SECTION VI: RECOVERY

A. Post-Incident Response

The Post-Incident/Crisis Response Team will institute the Crisis Response Plan as outlined in the confidential Building-level Plan.

B. Disaster Mental Health Services

The Superintendent, or their designee, will assist in the coordination of Disaster Mental Health Resources and the implementation of the Crisis Response Plan. During the recovery phase of an incident, the District will reevaluate its current violence prevention and school safety activities and consider what the school can do to improve its plan.

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18;

APPENDICES

Appendix 1:

Listing of all school buildings covered by the District-wide school safety plan with addresses of buildings, and contact names and telephones numbers of building staff.

Building Name	Address	Contact Name	Telephone Number
Madison CSD	7303 State Rt. 20	Superintendent	315-893-1878
Enrollment and			
Transportation			
496 students/83 staff	Ì		
7 Buses			
2 Handicapped Bus			
1 Suburban vehicles			
1 Van			

Listing of other educational agencies (day care, parochial school, pre-school, etc.) located within the District:

Educational Agency	Address	Contact Name	Telephone Number

In an emergency, the Superintendent or his designee will notify these agencies as appropriate.

EDUCATIONAL AGENCIES

Ms. Jacklin Starks	(BOCES)	361-5510
Dr. Ravo Root	(Camden)	245-4075
Mr. Shawn Bissetta	(Canastota)	697-2025 Ext. 6302
Mr. William Dowsland	(Hamilton)	824-6300
Mr. Gregory Molloy	(Morrisville-Eaton)	684-9300
Ms. Mary-Margaret Zehr	(Oneida)	363-2550
Mr. Peter Blake	(1201110)	334-7434
Ms. Cynthia Stocker	(Stockbridge)	495-4400
Ms. Martha Group	(VVS)	829-2520

Home telephone numbers are maintained in the district office.

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 9

Appendix 2:

District-wide Risk Determination

Using the Risk Probability Checklist on p. 13, and the recommendations of local law enforcement and emergency response personnel, the District has determined that the following risks apply to all district buildings:

Winter storms and blizzards High winds Severe thunderstorms Hazardous materials Transportation accidents	
In addition, the District recognizes tha incidents, including:	t every school building has the potential for violent
Hostage Situation Weapons Incident Kidnapping	
Intruder	
Threats of Violence Bomb Threat	
	•

The District has determined that the following buildings have the potential for additional emergency situations based upon their proximity to external hazards (dams, flood prone areas, industrial sites, etc.) or to internal hazards.

Building Risk Determination

Building	Address	Internal Hazards	External Hazards
Madison CSD	Rt. 20	Science storage	Rt. 20
Madison CSD	N. 20	Selection state and	Transportation
		Kitchen	Bus fuel storage
			Propane Gas

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 10

RISK PROBABILITY CHECKLIST

KISK PROBABILITY CHECKLI			
	YES	NO	COMMENT
 Has you region ever been short of water due to drought conditions? Natural Hazard: Drought and Extreme Heat 	Х		
2. Have you ever felt an earthquake tremor while in your community? Natural Hazard: Earthquake	X		
3. Do you live in or adjacent to a major forest region? Natural Hazard: Forest Fire		Х	
4. Have forest fires ever occurred within 25-mile radius of your district? Natural Hazard: Forest Fire		Х	
5. Do you live in a state having great or moderate risk from landslides occurring? Natural Hazard: Landslide		Х	
6. Is you district located in a valley downstream from a man- made dam? Natural Hazard: Mudflow		X	
7. Has your community ever experienced a winter storm? Natural Hazard: Winter Storms and Blizzards	Х		
8. Are severe winter storms a frequent occurrence? Natural Hazard: Winter Storms and Blizzards.		X	
9. Is your community in an area visited by thirty or more thunderstorms per year? Natural Hazard: Severe Thunderstorms		Х	
10.Do you live in a state with a coastline on the Atlantic Ocean or Gulf of Mexico? Natural Hazard: Hurricane	X		
11.Has you state ever been crossed by the path of a hurricane? Natural Hazard: Hurricane	Х		
12.Is your district on or near a river or stream floodplain? Natural Hazard: Flood and Flash Floods		X	
13.Have floods or flash floods ever affected your home or community? Natural Hazard: Floods and Flash Floods		X	
14.Do tornadoes present a major or moderate risk to your region? Natural Hazard: Tornado		Х	
15.Do you live in a western state that has been or might be affected by ashfall from a volcanic eruption ? Natural Hazard: Volcanic Hazard		Х	
16. Are there any factories, warehouses, or disposal areas near your community which produce or use toxic chemicals or other hazardous materials? Technological Hazard: Hazardous Materials		Х	
17.Is your district within a few miles of a main highway, waterway or railroad line? Technological Hazard: Transportation Accident	Х		
18. Have major transportation accidents ever disrupted traffic patterns in your community? Technological Hazard:		Х	Route 20 and Route 12B
Transportation Accident 19.Is your district within a fifty-mile radius of a nuclear power facility? Technological Hazard: Radiological Incident		X	
20. Are there any radioactive waste dump sites in your state?		X	
Technological Hazard: Radiological Incident 21.Are there any man-made dams built along the river nearest your district? Technological Hazard: Dam Disaster		х	

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 11 6-19

Appendix 3:

I. Violence prevention, intervention, and response staff development programs for instructional and non-instructional staff will be included in Superintendent's Conference Day plans as follows:

Instructional Staff

School Year	Dates	Topic(s)
2019 - 2020	Superintendents Day	Mental Health/ Violence Prevention
2019 - 2020	Annual	Right-to-Know
2019 - 2020	Annual by Sept. 15th	Emergency Preparedness

Non-Instructional Staff

School Year	Dates	Topic(s)
2019 - 2020	Annual by Sept. 15th	Mental Health/ Violence Prevention
2019 - 2020	Annual	Right-to-Know
2019 - 2020	Annual by Sept. 15th	Emergency Preparedness

- II. The annual "Go Home" Drill will be conducted on day before spring vacation unless otherwise determined by the District Superintendent in consultation with the superintendents of schools.
- III. During the 2019 2020 school year, the following drills and exercises will be conducted:

Training, Drills, and Exercises

The District will conduct emergency response training for staff and students by reviewing procedures appropriate to hazardous situations including those that are weather-related, criminal in nature, environmental, or failure of a building system. The procedures will be explained and practiced in a variety of ways including early go-home drill; tabletop exercise; live drill; and Emergency Management Team exercise.

When appropriate, and at the discretion of the District-wide Team, the district will coordinate drills and/or exercises with local and county emergency response and preparedness officials. The following drills and/or exercises will be conducted in the 2019-2020 school year:

Date	Description of drill or exercise
Spring	"Go Home" drill - Students and Staff
As required by law	8 Fire Drills- Students and Staff
As required by law	4 Lockdown Drills - Students and Staff
Annual	Emergency Response Training - All Staff
Annual	Bus Evacuation Drills – Students and Staff
As needed	Tabletop exercises - Staff

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 12

Appendix 4:

The <u>Madison Central</u> School District policies related to school violence and emergency planning are included in this appendix.

- 1. Code of Conduct
- 2. School Vandalism (5013)
- 3. Loss & Destruction of District Property (5014)
- 4. Fire Safety (5015)
- 5. School Emergency Management Plan (5016)
- 6. Bus Conduct (5044)
- 7. Bus Accidents (5048)

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 13

Appendix 5:

Insert regulation references here

- 155.17
- Executive Law 2-B
- Other

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 14 6-19

Appendix 6:

Insert policy (or policy number) regarding building security, school safety officers, and dissemination of informative materials here.

- Visitors to the School (1016)
 Visitors to the School Board Members (1017)

Appendix 7:

Description of duties, hiring and screening process, and required training of hall monitors and other school safety personnel.

<u>Administration</u>- It is the duty of the Administration to screen and recommend candidates for employment in the Madison Central School by reviewing qualifications, checking work and related references and conducting interviews to assess fitness for employment.

<u>Superintendent's Secretary-</u> It will be the responsibility of the Records Access Officer to train and maintain training to oversee the Fingerprinting process of all candidates for employment in the Madison Central School.

<u>Fingerprinting</u>- Fingerprinting and associated criminal background checks conducted as required, for all employees hired after July 1, 2001, according to Project SAVE.

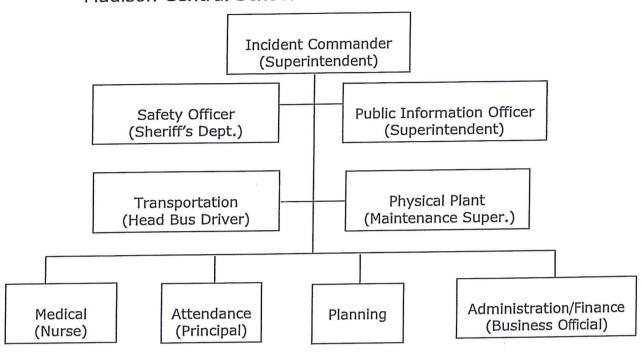
<u>Clerical Staff</u>- Clerical staff require school visitors to sign visitor log and assign visitor identification badge. Clerical staff also sign out school visitors and collect returned visitor badges.

<u>School Staff</u>- All school staff are expected to monitor hallways and ensure visitors are properly identified.

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18;

Appendix 8:

Madison Central School District Incident Command



- ☐ **Incident Commander** Responsible for the direction of the District response in a District-wide emergency (Superintendent) or the building response in a building-level emergency (Building Administrator).
- ☐ Public Information Officer Complies and releases information to the news media.
- □ Safety Officer Monitors the District response in an attempt to prevent injuries from occurring to both those involved in the incident and those trying to resolve it.
- □ Liaison Represents the District by working with responding agencies (law enforcement, fire EMS, utilities, etc.) and other school districts that may be involved in the incident.
- ☐ Incident Log Keeps a written log of all incident events and updates appropriate command post personnel on significant developments.
- Operations Responsible for directing the implementation of action plans and strategies for incident resolution.
- □ **Logistics** Responsible for providing all resources (personnel, equipment, facilities, services) required for incident resolution.
- □ Planning/Intelligence Responsible for collecting, evaluating and disseminating the information needed to measure the size, scope and seriousness of an incident and to plan a response.
- ☐ Administration/Finance Responsible for all cost and financial matters related to the incident.

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 17

Appendix 9:

Madison Central School District

Closest Response Agencies

In an emergency, dial 911. They will dispatch the appropriate response agencies. In non-emergency situations, contact the following:

Building	Law Enforcement	Fire		
Madison CSD	Contact: Sheriff Dept.	Contact: Madison Fire Dept.		
	Phone #: 315-366-2318	Phone #: 315-893-1893		
	Contact: NY State Police			
	Phone #: 315-684-9550			
	(Morrisville)			
	NYS Electric and Gas (N	YSEG)		
NATURAL GAS ODOR or	Contact: GENERAL INFO			
EMERGENCY	Phone #: 1-800-572-1111			
	Madison Town Supervis	or		
	Contact: Ron Bono			
	cell - 315-263-8655			
	Town Clerk			
	Phone #: 315-893- 7020			
	Augusta Town Supervis	or		
	Contact: Sue Collins			
	Phone #: 315-843-4811			
	Propane Service			
	Contact: Center State			
	Propane			
•	Phone #: 315-841-4044			
	Town Road Commissioners	1 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2		
Town of Madison	Contact: Roy Kirley	Home #: 315-893-7114		
	Phone #: 315-893-1814	Cell Phone #: 315-723-7114		
Town of Augusta	Contact: Phil Eaton	Home #: 315-821-6501		
	Phone #: 315-843-4811	Cell Phone #: 315-269-5335		
	County Road Commissione	rs		
Madison County	Contact: Joseph Wisinski	Contact: Rick Durant		
	. (Days)	Operations Mgr.		
	Phone #: 315-366-2221	Phone #: Cell - 315-264-3668		
0 11 0 1	Contrate Dannis Davis	Contact: Rob Colluccio		
Oneida County	Contact: Dennis Davis	(midnights – Nov. – April)		
	Phone #: 315-793-6213	Phone #: 315-793-6224		
		Cell #: 315-525-5540		
	Poison Control	00. 11 020 020 00.0		
	Contact: General Info			
	Phone #: 1-800-222-1222			
	LIIOHE # . T-000-777-1777			

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 18

APPENDIX 10:

Protective Action Options

The following actions will be considered in the event of an emergency as appropriate:

- · School cancellation prior to opening
- Early dismissal
- Evacuation
- Sheltering (Shelter-in-Place, Hold-in-Place, Lockout, Lockdown)

School cancellation

- Monitor any situation that may warrant a school cancellation
- Make determination
- Contact local media.

Early dismissal

- Monitor situation
- If conditions warrant, close school.
- Contact Transportation Supervisor to arrange transportation.
- Contact local media to inform parents of early dismissal
- Set up an information center so that parents may make inquiries.
- Retain appropriate district personnel until all students have been returned home.

Evacuation (before, during and after school hours, including security during evacuation and evacuation routes)

- Determine the level of threat.
- Contact Transportation Supervisor to arrange transportation.
- Clear all evacuation routes and sites prior to evacuation.
- Evacuate all staff and students to pre-arranged evacuation sites.
- Account for all student and staff population. Report any missing staff or students to the Superintendent.
- Make determination regarding early dismissal; contact local media to inform parents of early dismissal if implemented.
- Ensure adult supervision or continued school supervision/security.
- Set up an information center where parents may make inquires.
- Retain appropriate district personnel until all students have been returned home.

Sheltering sites (internal and external)

- Determine the level of threat.
- Determine location of sheltering depending on nature of incident.
- Account for all students and staff. Report any missing staff or students to the Superintendent.
- Determine other occupants in the building.
- Make appropriate arrangements for human needs.
- Take appropriate safety precautions.
- Establish a public information officer to provide information and current status of the situation to parents and other inquiring parties.
- Retain appropriate district personnel until all students have been returned home.

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 19

APPENDIX 11:

Responses to Acts of Violence: Implied or Direct Threats

The District has established the following strategies for responding to implied or direct threats of violence by students, teachers, other school personnel and visitors to the school. The Building-level plan includes specifics to potential emergency situations that would require these responses.

- Use of staff trained in de-escalation or other strategies to diffuse the situation.
- Inform Superintendent of implied or direct threat.
- Determine level of threat with Superintendent/Designee.
- Contact appropriate law enforcement agency, if necessary.
- Monitor situation, adjust response as appropriate, including the possible use of the Emergency Response Team.

The District will provide training to assist personnel in de-escalation techniques and/or identification of early warning signs of potentially violent behavior as part of the required staff development program.

Acts of Violence

In the event of an act of violence by students, teachers, other school personnel or visitors to the school, the District will implement the procedures outlined in the Building-level Plans. The following types of procedure(s) have been considered:

- Determine level of threat with Superintendent/Designee.
- If the situation warrants, isolate the immediate area and evacuate if appropriate.
- If necessary, initiate lockdown procedure, and contact law enforcement.
- Monitor situation; adjust response as appropriate; if necessary, initiate early dismissal, sheltering or evacuation procedures.

Response Protocols

The District's responses to emergencies, including protocols for responding to bomb threats, hostage takings, intrusions and kidnappings are included in the confidential Building-level Plans. The following protocols are provided as examples:

- Identification of decision-makers
- Plans to safeguard students and staff
- Procedures to provide transportation, if necessary
- Procedures to notify parents
- Procedures to notify media
- Debriefing procedures

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18;

APPENDIX 12:

Notification and Activation (Internal and External Communications)

In the event of a violent incident, the Superintendent will contact appropriate law enforcement officials through the 911 system. A list of local law enforcement agencies and of those individuals who are authorized to contact the law enforcement agencies is included in the appendix of each Building-level Emergency Response Plan.

The Superintendent will notify all educational agencies within the district in the event of an emergency by use of telephone, fax, email, or other appropriate communication.

In the event of a disaster or an act of violence, the BOCES District Superintendent, or his designee, will be notified as appropriate.

Parents, guardians or persons in parental relation to the students will be notified in the event of a violent incident or an early dismissal by means of local media including television stations and the district website.

Where practicable, Blackboard Connect will be used to contact staff and parents using the contact information provided on the Student Information System.

In the event of certain large-scale weather emergencies, the NOAA weather radio emergency alert system may be used to obtain information.

Below are various media outlets the district may use for emergency communications.

TV Stations

WSTM-TV & WTVH

WIXT-TV/ WUTR-TV

WKTV

YNN

Newspaper

Utica O.D. - Website

Revised: 6-13, 6-14, 6-15, 6-16, 6-17, 6-18; 21

ASSIGNMENT AGREEMENT

This ASSIGNMENT AGREEMENT made this August 20 of 2019, by and between CCNNE (Coca Cola Northern New England), hereinafter "Assignor," having its principal office at 1 Executive Park Drive, Suite 330, Bedford, New Hampshire 03110 and Servomation Refreshments, Inc, hereinafter "Assignee," having its principal office at 7098 Mount Pleasant Drive, Canastota, NY 13032, in consideration of the mutual covenants herein contained and other good and valuable consideration, the sufficiency of which is hereby acknowledged, witnesseth:

WHEREAS, Assignor entered into the following Contract with Madison Central School District, <u>March 1, 2018</u> <u>Cold Beverage Contract- Madison-Oneida BOCES IFB 18-01-009</u>, hereinafter "Contract"; and

WHEREAS, Assignor wishes to assign all of its rights and obligations under the Contract to Assignee,

NOW THEREFORE, Assignor and Assignee agree as follows:

Name-Please Print

- 1. Assignor and Assignee hereby agree that the Assignor shall assign all its right, title, and interest, and delegate all its obligations responsibilities and duties, in and to the Contract, to Assignee.
- 2. Assignee hereby accepts the assignment of all of Assignor's obligations responsibilities and duties under the Contract and all of Assignor's right, title and interest in and to the Contract.
- 3. Notwithstanding the foregoing, Assignor agrees to defend and indemnify Madison Central School District from any and all claims, actions, judgements, liabilities, proceedings and costs, including reasonable attorneys' fees and other costs of defense and damages, resulting from Assignor's performance prior to the assignment of the Contract and resulting from Assignee's performance after the assignment of the Contract, provided however, that after the assignment of the Contract Madison Central School District shall first look to Assignee to satisfy all claims, actions, judgements, liabilities, proceedings and costs, including reasonable attorneys' fees and other costs of defense and damages, resulting from Assignee's performance.
- 4. Assignee agrees to indemnify Madison Central School District from any and all claims, actions, judgements, liabilities, proceedings and costs, including reasonable attorneys' fees and other costs of defense and damages, resulting from Assignee's performance after the assignment of the Contract.
- 5. Madison Central School District in executing its consent to this Assignment, does not release Assignor from any claims or remedies it may have against Assignor under the Contract.

IN WITNESS WHEREOF, the parties set their hands and seals as of the date first above written by their duly authorized representatives.

(Assignor-Please Print)

(Signature of Assignor)

(Signature of Assignoe)

Madison Central School District
Approved: ______



ANDREW M. CUOMO Governor

MARIE THERESE DOMINGUEZ

Commissioner

July 8, 2019

OPERATOR ID 2232

MADISON CENTRAL SCHOOL ROUTE 20 MADISON NY 13402

Dear Motor Carrier:

Enclosed is the annual New York State Department of Transportation Bus Inspection System Operator Profile that summarizes the results of vehicle inspections performed on your fleet by the Department during the last State Fiscal Year (April 1, 2018 to March 31, 2019). For regular inspections, the profile identifies the number and percentage of vehicles that passed or were placed Out-of-Service (OOS) due to one or more OOS defects. It is the Department's continued goal to have all operators pass at least 90% of their scheduled safety inspections. The current statewide average OOS rate is 4.5% (95.5% pass rate).

We congratulate those operators who have achieved the goal of a 90% or greater pass rate. Your commendable performance indicates a strong dedication to safety and a commitment to sound maintenance standards and practices.

Operators who have a passing rate of less than 90%, it is requested that your organization examine the enclosed profile inspection data and immediately update your maintenance program in order to achieve the Department's stated goal. Your Regional Bus Inspection Program Supervisor is available to review the actions being taken and provide assistance, if necessary, to address any needed changes.

For those operators whose OOS rate is 25% or greater and fall under the Department's enforcement program, you will be contacted shortly to address your unacceptable poor performance. Actions include, but are not limited to, civil penalties, unannounced vehicle inspections, denial of B & C privileges, and compliance reviews.

You can find contact information for the Supervising Motor Vehicle Inspector in your area at: https://www.dot.ny.gov/divisions/operating/osss/bus/contact-list

Please visit https://www.dot.ny.gov/divisions/operating/osss/bus for program updates.

New York State Department of Transportation Office of Modal Safety and Security Passenger Carrier Safety Bureau 4/30/19

NYS DEPARTMENT OF TRANSPORTATION BUS INSPECTION SYSTEM

PAGE 1

OPERATOR PROFILE

**************************************	OPERATO	OR PROFILE
* 2232 * * OOS 0.0 % * REGION : 02 TYPE(S) OF SERVICE: 1 * PM 100.0 % * **********************************	*********** PROFILE PERIOD:	INSPECTION PERIOD:
* OOS 0.0 % * REGION : 02		019-03-31 2018-04-26 THRU 2019-03-07
* PM 100.0 % * * *****************************		TVDT (C) OF CTDVTCT

MADISON CENTRAL SCHOOL REGULAR (TYPE 1) 12 12 100.0 % REINSPECT (TYPE 2) 0 0 0 0.0 % REINSPECT (TYPE 9) 0 0 0 0.0 % REINSPECT (TYPE 0) 14 14 100.0 % REINSPECT (TYPE 3) 0 0.0 % REINSPECT (TYPE 3) 0 0.0 % REINSPECT (TYPE 3) 0 0.0 % REINSPECT (TYPE 4) 0 0.0 % REINSPECT (TYPE 4) 0 0.0 % REINSPECT (TYPE 5) 2 7.7 % RESULAR INSPECTIONS RESULAR INSPECTIONS REGULAR INSPECTIONS REGULAR INSPECTION DATA REGULAR INSPECTION DA		
ROUTE 20 MADISON NY 13402- REINSPECT (TYPE 2) 0 0 0 0.0 % CRIT ITEM (TYPE 0) 14 14 100.0 % TOTAL OF TYPES 0,1,2,9 26 FOT OF TOTAL 0,1,2,9 ACCIDENT (TYPE 3) 0 0.0 % TEMP. OOS (TYPE 4) 0 0.0 % TEMP. OOS (TYPE 4) 0 0.0 % B+C PRIVILEGE CODE = GRANT PERM. OOS (TYPE 5) 2 7.7 % FLEET (TYPE 6) 0 0.0 % ***********************************		
ROUTE 20 MADISON NY 13402- REINSPECT (TYPE 2) 0 0 0 0.0 % CRIT ITEM (TYPE 9) 0 0 0 0.0 % CRIT ITEM (TYPE 9) 0 0 0 0.0 % RESULTS OF REGULAR INSPECTIONS REGULAR INSPECTION DATA TOTAL OF TYPES 0,1,2,9 26 TEMP. OOS (TYPE 4) 0 0.0 % FLEET (TYPE 6) 0 0 0.0 % FLEET (TYPE 8) 0 0 0.0 % TOTAL OF TYPES 3-8 2 REGULAR INSPECTION DATA TOTAL OF TYPES 3-8 2 REGULAR INSPECTION DATA TOTAL INSP W/A" DEFECT: 0 0.0 % TOTAL "A" DEFECTS: 0 0.0 % TOTAL INSP W/B" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL B" DEFECTS: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % TOTAL BWO PROHIBITED: 0 0.0 % TOTAL INSP W/C" DEFECT: 0 0.0 % AVERAGE DEFECTS/INSP: 0.0 % TOTAL INSP W/O DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 % TOTAL INSP OO	MADISON CENTRAL SCHOOL	REGULAR (TYPE 1) 12 12 100.0 %
CRIT ITEM	ROUTE 20	
TOTAL OF TYPES 0,1,2,9 26 PCT OF TOTAL 0,1,2,9	MADISON NY 13402-	INITIAL (TYPE 9) 0 0 0.0 %
PCT OF TOTAL 0,1,2,9		CRIT ITEM (TYPE 0) 14 14 100.0 %
## ACCIDENT (TYPE 3) 0 0.0 % TEMP. OOS (TYPE 4) 0 0.0 % TOTAL INSP W/"A" DEFECT: 0 0.0 % TOTAL INSP W/"A" DEFECT: 0 0.0 % TOTAL INSP W/"A, B, OR C: 0 0.0 % TOTAL INSP W/"A, B, OR C: 0 0.0 % TOTAL INSP W/"A, B, OR C: 0 0.0 % TOTAL INSP W/"A, B, OR C: 0 0.0 % TOTAL INSP W/"A, B, OR C: 0 0.0 % TOTAL INSP W/"A, B, OR C: 0 0.0 % TOTAL INSP W/"A, B, OR C: 0 0.0 % TOTAL INSP W/"A, B, OR C: 0 0.0 % TOTAL WAY OPN PROHIBITED: 0 TOTAL INSP OOS W/A DEFECTS: 26 100.0 % TOTAL WAY OPN PROHIBITED: 0 TOTAL INSP W/A, B, OR C: 0 0.0 % TOTAL WAY OPN PROHIBITED: 0 TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE DEFECTS/INSP: 0.0 TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "C" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "C" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "C" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "C" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "C" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "C" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "C" DEFECTS/INSP: 0.0 WAY DEFECTS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 WAY DEFECTS "C" DEFECTS/INSP: 0.0 WAY DEFECTS/I	Т	OTAL OF TYPES 0,1,2,9 26
### TEMP. OOS (TYPE 4) 0 0.0 % ### PERM. OOS (TYPE 5) 2 7.7 % ### FLET (TYPE 6) 0 0.0 % ### NON-PRESENT (TYPE 7) 0 0.0 % ### NON-PRESENT (TYPE 8) 0 0.0 % ### NON-PRESENT (TYPE 8) 0 0.0 % ### TOTAL OF TYPES 3-8 2 ### TOTAL OF TYPES 3-8 2 ### TOTAL INSPECTION DATA TOT PCT DEFECT DATA ### DEFECT DATA ### TOTAL INSP PASSED: 26 100.0 % TOTAL "A" DEFECTS: 0 ### TOTAL INSP W/"A" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 ### TOTAL INSP W/"B" DEFECT: 0 0.0 % TOTAL "C" DEFECTS: 0 ### TOTAL INSP W/"C" DEFECT: 0 0.0 % TOTAL "OTHER" DEFECTS: 0 ### TOTAL INSP W/A, B, OR C: 0 0.0 % TOTAL "OTHER" DEFECTS: 0 ### TOTAL INSP W/NO DEFECT: 0 0.0 % AVERAGE DEFECTS/INSP: 0.0 ### TOTAL INSP W/NO DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 ### TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 ### DEFECT SUMMARY - REGULAR INSPECTIONS ### TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "C" DEFECTS/INSP: 0.0 ### DEFECT SUMMARY - REGULAR INSPECTIONS ### DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" ### DEFECTS UNMARY - REGULAR INSPECTIONS ### TOTAL OF TYPES 3-8 2 ### DEFECTS UNMARY - REGULAR INSPECTIONS #### DEFECTS/INSP: 0.0 ### DEFECTS UNMARY - REGULAR INSPECTIONS ###################################		PCT OF TOTAL 0,1,2,9
### PERM. OOS (TYPE 5) 2 7.7 % FLEET (TYPE 6) 0 0.0 % FLEET (TYPE 6) 0 0.0 % FLEET (TYPE 7) 0 0.0 % FLEET (TYPE 8) 0 0 0 0 0 0 % FLEET (TYPE 8) 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		ACCIDENT (TYPE 3) 0 0.0 %
######################################		
######################################	B+C PRIVILEGE CODE = GRANT	PERM. OOS (TYPE 5) 2 7.7 %
RESULTS OF REGULAR INSPECTIONS ***********************************		FLEET (TYPE 6) 0 0.0 %
**************************************	*********	NON-PRESENT (TYPE 7) 0 0.0 %
REGULAR INSPECTION DATA TOT PCT DEFECT DATA TOTAL INSP: 26 TOTAL DEFECTS: 0 TOTAL INSP PASSED: 26 100.0 % TOTAL "A" DEFECTS: 0 TOTAL INSP W/"A" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 TOTAL INSP W/"B" DEFECT: 0 0.0 % TOTAL "C" DEFECTS: 0 TOTAL INSP W/"C" DEFECT: 0 0.0 % TOTAL "OTHER" DEFECTS: 0 TOTAL INSP W/A, B, OR C: 0 0.0 % TOTAL HWY OPN PROHIBITED: 0 TOTAL INSP W/NO DEFECTS: 26 100.0 % AVERAGE DEFECTS/INSP: 0.0 TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "A" DEFECTS/INSP: 0.0 TOTAL INSP OOS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 TOTAL INSP OOS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 AVERAGE "C" DEFECTS/INSP: 0.0 "A" DEFECT SUMMARY - REGULAR INSPECTIONS ITEM DESCRIPTION TOTAL "A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2		
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TOTAL INSP W/"A" DEFECT: 0 0.0 % TOTAL "B" DEFECTS: 0 TOTAL INSP W/"B" DEFECT: 0 0.0 % TOTAL "C" DEFECTS: 0 TOTAL INSP W/"C" DEFECT: 0 0.0 % TOTAL "OTHER" DEFECTS: 0 TOTAL INSP W/A, B, OR C: 0 0.0 % TOTAL HWY OPN PROHIBITED: 0 TOTAL INSP W/NO DEFECTS: 26 100.0 % AVERAGE DEFECTS/INSP: 0.0 TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "A" DEFECTS/INSP: 0.0 TOTAL INSP OOS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 AVERAGE "C" DEFECTS/INSP: 0.0 AVERAGE "C" DEFECTS/INSP: 0.0 "A" DEFECT SUMMARY - REGULAR INSPECTIONS ITEM DESCRIPTION TOTAL "A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2	TOTAL INSP PASSED: 26 100.0 %	TOTAL "A" DEFECTS:
TOTAL INSP W/"B" DEFECT: 0 0.0 % TOTAL "C" DEFECTS: 0 TOTAL INSP W/"C" DEFECT: 0 0.0 % TOTAL "OTHER" DEFECTS: 0 TOTAL INSP W/A, B, OR C: 0 0.0 % TOTAL HWY OPN PROHIBITED: 0 TOTAL INSP W/NO DEFECTS: 26 100.0 % AVERAGE DEFECTS/INSP: 0.0 TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "A" DEFECTS/INSP: 0.0 TOTAL INSP OOS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 AVERAGE "C" DEFECTS/INSP: 0.0 DEFECT SUMMARY - REGULAR INSPECTIONS ITEM DESCRIPTION TOTAL "A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2		
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TOTAL INSP W/NO DEFECTS: 26 100.0 % AVERAGE DEFECTS/INSP: 0.0 TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "A" DEFECTS/INSP: 0.0 TOTAL INSP OOS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 AVERAGE "C" DEFECTS/INSP: 0.0 DEFECT SUMMARY - REGULAR INSPECTIONS ITEM DESCRIPTION TOTAL "A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2	TOTAL INSP W/A, B, OR C: 0 0.0 %	TOTAL HWY OPN PROHIBITED: 0
TOTAL INSP OOS W/A DEFECT: 0 0.0 % AVERAGE "A" DEFECTS/INSP: 0.0 TOTAL INSP OOS: 0 0.0 % AVERAGE "B" DEFECTS/INSP: 0.0 AVERAGE "C" DEFECTS/INSP: 0.0 DEFECT SUMMARY - REGULAR INSPECTIONS ITEM DESCRIPTION TOTAL "A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2		
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DEFECT SUMMARY - REGULAR INSPECTIONS ITEM DESCRIPTION TOTAL "A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2		
TOTAL "A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2		AVERAGE "C" DEFECTS/INSP: 0.0
TOTAL "A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2		
"A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2	DEFECT SUMMARY - REG	GULAR INSPECTIONS
"A" DEFECTS: "INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2	ITEM DESCRIPTION	TOTAL
"INSPECTION POINTS NOT COUNTED AS DEFECTS" 52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2		
52.08 ROAD TEST/BRAKE TEST NOT PERFORMED DUE TO ROAD CONDITION 2	"A" DEFECTS:	
AND THE PROPERTY OF THE PROPER	"INSPECTION POINTS NOT COUNTED AS	DEFECTS"
99.02 NON-COMPLIANCE ADVISORY	52.08 ROAD TEST/BRAKE TEST NOT PERFORME	D DUE TO ROAD CONDITION 2
	99.02 NON-COMPLIANCE ADVISORY	1

4/30/19

NYS DEPARTMENT OF TRANSPORTATION BUS INSPECTION SYSTEM

PAGE 2

OPERATOR PROFILE - PREVENTATIVE MAINTENANCE SECTION

****** PROFILE PERIOD: INSPECTION PERIOD:

* OPERATOR # * 2018-04-01 THRU 2019-03-31 2018-04-26 THRU 2019-03-07

* 2232 *

****** REGION : 02

MADISON CENTRAL SCHOOL

ROUTE 20

MADISON

NY 13402-

									NUMBER
	NUMBER	OF	VEHIC	CLI	ES	INSP	ECTED	:	14
TOTAL	NUMBER	OF	TYPE	1	IN	SPEC'	TIONS	:	26

SELECT	LECTED PM CODES SUMMARY SECTION				PCT.					
TOTAL	INSP.	WITH	1	OR	MORE	"A"	PM	DEFECTS:	0	0.0%
TOTAL	INSP.	WITH	1	OR	MORE	"B"	PM	DEFECTS:	0	0.0%
TOTAL	INSP.	WITH	1	OR	MORE	"C"	PM	DEFECTS:	0	0.0%
TOTAL	INSP.	WITH	3	OR	MORE	"A"	PM	DEFECTS:	0	0.0%
TOTAL	INSP.	WITH	3	OR	MORE	"B"	PM	DEFECTS:	0	0.0%
TOTAL	INSP.	WITH	3	OR	MORE	"C"	PM	DEFECTS:	0	0.0%
TOTAL "A" DE				DEFECTS:	0					
					TO	TAL '	'B"	DEFECTS:	0	
					TO	OTAL "C"		DEFECTS:	0	
								TOTAL:	0	

PREVENTATIVE CODES SUMMARY SECTION

ITEM	DESCRIPTION	TOTAL	PCT %
53.00 MAINT	ENANCE & RECORDS: OK	26	100.0

NUMBER OF PM CODES 5302 THRU 5309: 0 NUMBER OF PM CODES (5300 THRU 5309) - 5301: 26

PM CODES PERCENTAGE 5302 THRU 5309 / (5300 THRU 5309) - 5301 = 100.0 %

Madison Central School District 7303 State Route 20 Madison, NY 13409

2019-2020 Tax Levy

	Budget Levy Full Tax Rate		\$3,337,225 18.37710187				
City or Town	Assessed Value	Equaliz. Rate	Full value	APPT %	Dollar amount Tax Levy	Taxable Assessments	Tax Rate on
Town of Augusta	39,175,543	58.00	67,544,039.66	37.194486%	1,241,263.698	39,175,543.00	Assessed
Town of Marshall	439,052	64.00		0.377770%	12,607.036	439,052.00	31.6846584
Town of Vernon	395,810	66.20		0.329246%	10,987.675	395,810.00	28.7142217 27.7599726
Oriskany Falls	3,391	58.00		0.003220%	107.443	3,391.00	
Total Oneida County	-1	0.000	0,010.00	0.00022070	1,264,965.85	40,013,796.00	31.6846584
•					1,204,303.03	40,013,790.00	
Town of Eaton	718,034	86.00	834,923.26	0.459767%	15,343.470	718,034.00	21.36872311
Town of Madison	82,191,313	74.50		60.752084%	2,027,433.734	82,191,313.00	24.6672508
Town of Stockbridge	1,540,105	96.00	1,604,276.04	0.883427%	29,481.944	1,540,105.00	19.14281445
Total Madison County					2,072,259.15	84,449,452.00	13.14201443
					_,0,200.10	01,110,402.00	
	124,463,248		181,596,914.62	100.000000%	3,337,225.00	124,463,248.00	
				2018-2019	2019-2020	Change	% Change
			Augusta	30.0714690	31.68465840	1.613189393	5.36%
			Marshall	28.2489557	28.71422168	0.465265938	1.65%
			Oriskany Falls	30.0714690	31.68465840	1.613189393	5.36%
			Vernon	25.3664092	27.75997262	2.393563389	9.44%
			Eaton	20.4882536	21.36872311	0.880469499	4.30%
			Madison	24.6944514	24.66725084	-0.027200533	-0.11%
			Stockbridge	18.6443108	19.14281445	0.49850366	2.67%
			Tax on True	18.6443108	18.37710187	-0.267208912	-1.43%

Policy

Draft 06/24/19 7101

STUDENTS

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- In order to safeguard the school community from the spread of certain communicable diseases and in recognition that prevention is a means of combatting the spread of disease, the Board requires that all pupils be immunized against certain diseases in accordance with New York State Education Law §903 and Public Health Law §2164.
- II. A. No child may be admitted to school or allowed to attend school in excess of fourteen (14) calendar days without appropriate certification of immunization. The fourteen (14) calendar day period may be extended by the Building Principal to thirty (30) days for a student transferring from out of state/out of country. If the child is obtaining serological tests, the parent(s) or guardian has a total of thirty (30) days from the start of attendance to provide test results and, if negative test results, appointment dates to begin or complete the vaccine series.
 - B. Each student must present a certificate of immunization specifying the dates of administration and signed by a health practitioner upon registration. Such certificate must meet the New York State requirements for immunization against poliomyelitis, pertussis, tetanus, Hepatitis B, varcilla, mumps, measles, diphtheria, rubella, meningococcal disease and, where applicable due to enrollment in a Pre-Kindergarten program, haemophilus influenzae type b (Hib) and pneumococcal conjugate (PCV). Acceptable documents and proof of immunity also include:
 - 1. An electronic health record.
 - 2. An immunization record issued by New York State Immunization Information System (NYSIIS) or Citywide Immunization Registry (CIR).
 - 3. An out-of-state immunization registry specifying the dates and products administered.
 - 4. An official record from a foreign nation may be accepted without a health practitioner's signature.
 - 5. Immunization records from a previous school.
 - 6. A statement verifying history of varicella, diagnosed by a physician, nurse practitioner, or physician assistant (10 NYCRR 66-1.3(a).
 - 7. Serological proof of immunity for specific diseases (10 NYCRR 66-1.5).
 - C. The only exceptions which may excuse a student from the above immunization requirements are:
 - 1. if a physician testifies or certifies that administering the vaccine is detrimental to the specific youngster's health, or

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- 2. if such student's parent(s) or guardian hold genuine and sincere religious beliefs which are contrary to required immunization practices. The parent or guardian must complete the State Education Department Request for Religious Exemption to Immunization form. The form originates from the Registered Professional Nurses Office and is then submitted to the building principal for review and approval or denial. A copy of all documents must be kept in the student's cumulative health record, or
- 32. if a student has had the first dose of all required immunization series and has appointments to complete the series in accordance with the Advisory Committee for Immunization Practices (ACIP) catch up schedule as published by the Center for Disease Control and Prevention (CDC).
- D. Medical exemptions to immunizations must be reissued annually. The written exemption must identify:
 - 1. the immunization exempted,
 - 2. the medical contraindication for the exemption, and
 - 3. the length of time immunization is contraindicated.
- III. A. The District will develop procedures for documenting all communication, along with efforts undertaken by school personnel to assist the parent/guardian in meeting the immunization requirements.
 - B. The District must notify the local health department of any child who is refused admittance or continued attendance due to the lack of immunizations.
 - C. The District shall notify the Child Protective Services (CPS) after more than fourteen (14) days of the student's exclusion from school if the parent refuses to allow the local department of health or another appropriate health practitioner to immunize their child, and no action steps are reported by the parent/guardian for pursuing another education option such as home schooling.
 - D. The District shall annually provide an immunization survey to the New York State Commissioner of Health on the Health Commence System website.
 - E. A student denied entrance or attendance due to failure of meeting health immunization standards may appeal to the Commissioner of Education.
- IV. Dental Health

Draft 06/24/19 7101

STUDENTS

IMMUNIZATION AND DENTAL HEALTH OF STUDENTS

- A. Each student shall be requested to furnish a dental health certificate in the same year the health appraisal is required. If a dental certificate is provided, it must meet the standards of the Commissioner's Regulations and may be signed by a registered dental hygienist or licensed dentist.
- B. The list of dentists available to conduct examination on a free or reduced cost basis compiled by SED is available to parents/guardians by calling the New York State Dental Foundation at 518-465-0044.

Madison Central School District

Legal Ref:

New York State Education Law, Section 914(1),310(6-a); Public Health Law,

Section 613, 903, 2164 and 2805-h; 10 N.Y.C.R.R. Part 66.

Adopted:

1984

Revised:

05/19/99, 04/24/00, 05/20/14, 07/08/15, 11/18/15, 05/17/16,

	FROM:	Mike Davis						
	DATE:	May 15, 2019	20					
	RE:	2019-20 Extra-Curricular Posit	ricular Positions					
		the ones you are interested in		able for the 2019-20 school year. to Linda Wood <u>NO LATER THAN</u>				
_	,	g positions are paid positions:						
(1	•	or Class Advisor	Winegard	Choral Director				
	Krysty Lewis Junio	or Class Advisor	Perry	FFA Advisor				
P		nomore Class Advisor	<u>Nei'ss</u>	Student Council Advisor				
,	N <u>eiss</u> Frest	nman Class Advisor	Burdick National Honor Society Advisor					
E	Barrett MAD	KA Advisor	Wine gard	Musical/Drama Director (2 plays/ 1 musical) Si/Kowski, Kimpton, Mortesen, Detention Monitor Thrasher				
ali	Lee Athle	etic Director	Neiss					
P	eavey SADE	O Advisor	Himan Detention Monitor Thrasher					
S	i <i>l Kows Ki</i> ' Colga	ate Tutor Coordinator	Chenel	_Mathletics				
1	tobart Inst	rumental Music Director	Putney Foreign Lang. Club					
	The following	position is unpaid.						
	Tech	n Club Advisor						
	Name		Date					

*Please note: Some positions may be left unfilled if numbers/needs are

TO: All Staff

unwarranted.



Lead+Partner+Innovate+Excel

FYI: From Our Board to Yours

From: Richard Engelbrecht

To: Michael Davis

Madison Board of Education

August 2019

Staff and Curriculum Development CONFERENCE FOCUSES ON RELATIONSHIPS

ore than 150 educators and administrators from the MOBOCES region and beyond participated in this year's



CNY Education Conference, an annual two-day summer professional development opportunity.

Workshops and speakers this

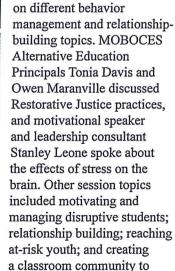




personal stories about human connections with speedpainting demonstrations.

Over the two days, conference participants rotated through five workshops on different behavior





address challenging behaviors.



Alternative and Special Education students continue learning during summer

The Extended School Year (ESY) program at MOBOCES is supporting summer learning for about 114 students this year. During the six-week program, students from 20 districts will continue to develop academic, social and motor skills through classroom activities. recreational activities, therapies, interactive projects and guest speakers. Students are divided into 15 classrooms and there are about 100 total staff members involved in the program. Weekly themes have included superheroes and camping.





Early Childhood Education

EARLY CHILDHOOD LEADERS ATTEND CONFERENCE

Early Childhood Director Colleen Wuest attended the NYSED Summer Institute on July 16-17 in Albany. The conference, hosted by the NYSED Office of Early Learning, centered around P-3 curriculum alignment. NYSED Commissioner MaryEllen Elia delivered closing remarks.

Specific workshop topics included NYS Pre-K Learning Standards, high-quality environments and instruction, formative assessments, P-3 pedagogy, interdisciplinary learning in early childhood education, family engagement, professional development, and implementing P-3 alignment in districts.

Dana Benzo, Director of Early Childhood Programs for Rome, co-presented a session with a NYSED staff member on "Meeting the K-3 Standards Through Inquiry-Based Teaching." Representatives from Rome and Morrisville-Eaton also attended the conference.

Adult and Continuing Education 15 GRADUATE FROM ADULT NURSING PROGRAM

The BOCES Consortium of Continuing Education recognized 15 new graduates of its Adult Practical Nursing program on July 11. The students completed their program in Verona under Master Instructor Abagail Pilbeam.







Adult Practical Nursing is an 11-month program that offers extensive training, coursework and clinical experience in Anatomy & Physiology, Foundations of Nursing, Pharmacology, Growth and Development, Nutrition, Medical Surgical nursing, Mental Health, Maternal-Newborn nursing, Nursing Care of the Child, and Leadership. Graduates are prepared to take their PN-NCLEX state board exam for their nursing license.

Class Valedictorian
Samantha White, of Rome,
delivered a speech to her
classmates and Salutatorian
Mary-Katherine Kraeger,
of Oneida, led the class in
the Practical Nurse Pledge.
Maegan Herringshaw earned

the Outstanding Performance in Geriatric Nursing award. In addition, three students were recognized for having perfect attendance during the program.

As a special treat, two residents of the Oneida Extended Care Facility attended the ceremony to watch the nursing students who cared for them during the past 11 months complete their program.

Regional Information Center TEACHERS EARN GOOGLE CERTIFICATIONS

Model Schools Coordinators Valerie Ray, Kristin Spinella and Heather Bagnall worked with teachers in **Oneida** and **Rome** in July to help them become Google Certified Educators.

Kristin spent four days working with six educators in Oneida on an intensive Google Level 1 preparation workshop, which helps strengthen their Google integration in their classroom and their knowledge of G Suite Apps. In Rome, Heather and Valerie offered a two-day workshop for seven teachers on Google Level 2 certification, the next level after the initial training. Participants ended their respective training workshops by taking the certification exam. Several of the Level 2 students plan to train for the final level and become Google Certified Trainers.

Valerie said she and her colleagues offer Google certification trainings to educators upon request. These requests are becoming more common as districts increasingly move toward 1:1 computing, add Chromebooks to their classrooms and explore different assessments, teaching strategies and technology integration practices.

Career and Technical Education SUMMER LEAP PROGRAMS OFFER ENRICHMENT

OBOCES is coordinating elementary Summer LEAP enrichment programs in six districts this year – Camden, Canastota, Madison, Morrisville-Eaton, Rome and Vernon-Verona-Sherrill. Districts work with MOBOCES to hire staff

and administration, design their programs and select students. Programs helps reinforce academic skills in a fun way with interactive projects and hands-on activities. These include making indoor s'mores, building towers, making movies, designing buildings, creating colored pancake batter, and comparing different versions of "The Three Bears" story.

Several sites have coordinated their program times with the NYSED Summer Meals program, so students can eat one or two meals before going home. The Summer Meals program provides free breakfast and/or lunch to all children under 18.







Management Services

PRINTING ROLLS OUT NEW ONLINE SYSTEM

Printing Supervisor Don Philhower has been visiting districts in the region to formally roll-out his department's new online print management system. The system, Print Shop Pro, allows district customers to upload documents and request print jobs online, view past print jobs in a dashboard format, and order paper and other supplies through the online store.

The system has been utilized internally by the Print Shop for the past eight months. Since mid-June, Don has been meeting with different groups at MOBOCES and in component districts to demonstrate the system and help users register. So far, he has met with the business officials group, MOBOCES support staff and division directors, and six component districts. The remaining districts will be scheduled during the summer.

MECHANICS ATTEND SYRACUSE TRAINING

Four mechanics from the Central Bus Maintenance (CBM) service attended the 30th annual School Bus Head Mechanics Association training in Syracuse on July 18. The full-day training was included a class on the Blue Bird air brake system, how to prepare for a DOT inspection, and an overview of the Ford drivetrain and the Cummins engine.

The mechanics will bring back what they learned and share it with the rest of the CBM staff at the Costello Transportation Center. The center provides vehicle maintenance and repair services to 11 area school districts.